

**MINUTES OF A VILLAGE MEETING OF BOURTON PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.00PM ON MONDAY 26<sup>TH</sup> MARCH 2018**

**PRESENT:** S Firbank, M Martin, J Morgan, T Heaton, M Chapman, J Morgan, G Miller, A Cattaway, P Williams, E Wynn.

**APOLOGIES:** M Withers, A Miller, PCSO Biggs (nee Levy), S McVie.

**ATTENDING:** 10 members of the public

**18.83 APOLOGIES – AS PER ABOVE**

**18.84 OPEN FORUM**

Derek Hollis gave an update on the proposed application for a public footpath at Mill Lane and New Close. He reported that he had 18 applications/statements and 22 letters from local residents to support the application. The original planning permission from NDDC stated that the area of land would be made an open space and this requirement would still hold, no matter who the landowner is. If the landowner were to prohibit free access, that could mean a conflict between NDDC and DCC. PW said he had spoken to the Head of Planning at NDDC and she had stated that the original 1975 planning consent would still apply with the original condition being that the land remains a public open space. A member of the public said that he was aware that the landowner had written statements to say that the piece of land was fenced off and that DCC may well take these statements as truth. **ACTION: AC to speak to Vanessa Penny regarding the previous modification application and AC and PW to liaise further with the relevant authorities and departments.**

Bernie Sullivan gave an update on footpaths and reported that a broken fly-tipping notice hadn't yet been replaced at GR: 786 295 **ACTION: Clerk to fix.** It was also reported that several of the stiles on the public footpath leading from Breach Close were very muddy and the details had been passed to Graham Stanley at NDDC. The proposed boardwalk works on public footpath 11 would start once Graham Stanley had taken delivery of the non-slip decking. These works would be undertaken by volunteers under the supervision of Graham.

A member of the public reported that there was still a large hole in the middle of the road at Breach Close/Millers Lane. SF asked that this be reported to Dorset For You via the website. The same member of the public requested that a salt box/grit bin be installed at the bottom end of Millers Close. SF reported that there are 12 grit bins in the village, 5 being strategic and the responsibility of DCC; the other 7 belong to the Parish Council. JM reported that she had received a thank you from two members of the public regarding the grit bins. Empty bins should be reported to the Clerk.

A member of the public said that it was great to have so many dog poo bins in the village and asked that these are not reduced in number.

A member of the public said he had been informed that a reduced weight limit on Lorries (such as that in Bayford) would not be a possibility for Bourton. In future the parish council or an individual should contact the haulier direct to complain about over the limit lorries passing through the village.

A member of the public complained about lack of cleaning maintenance on Primrose Lane and that rubbish was not being collected. AC said that DWP has acquired smaller lorries to access narrow lanes and there is no logical reason for the non-collection of rubbish from the top of Primrose Lane. The same member of the public raised concerns about the remaining rubbish at the back of the village hall. A member of the Village Hall Committee informed the meeting that this rubbish is gradually being cleared as and when people are willing to take it to their visits to the local recycling centre and that the reduction of the rubbish is a work in progress.

Nick Hall reported that the polling booths are still outside the village hall and need to be collected. **ACTION: Clerk to contact NDDC and ask that the booths be removed as soon as possible.**

Tom Shean and Alex Ross gave a short introduction for their offer to run an afternoon and evening with music on 25<sup>th</sup> August, with the suggested event name of The Bourton Bash. The Parish Councillors were given a written outline of the proposals for the day and these were greeted favourably by some Councillors and members of the public. Tom and Alex wish to ask for "seed money" as a loan to be paid back and were asked to present further information at the next PC Meeting.

Mr Sullivan had an alternative suggestion to the proposal of two silent soldier silhouettes. He put forward the idea of having a permanent peace memorial in the village and some Councillors showed support for this. Mr Sullivan agreed to explore this and will report back to the council.

SW reported that she had been in contact with Martha Perry, co-ordinator of Dorset Road Safe and Brian Austin. They would like to give a presentation about a new piece of equipment for speed safety checks. SW said this piece of equipment looks like a radar gun and costs £220. It was agreed that a presentation should take place so that the councillors could see the benefits of updating the existing speed watch equipment. **ACTION: Clerk to invite Martha Perry and Brian Austin to give a short presentation.**

**18.85 DECLARATIONS OF INTEREST**

SF declared a pecuniary interest and personal interest within the Bourton Mill agenda item as he is an adjacent landowner to the site. SF confirmed that he would step aside as Chair during the agenda item regarding The Mill and pass the role of Chair to PW for that item.

**18.86 MINUTES OF THE PREVIOUS MEETING**

SF noted that on page 34, item 18.75 should read as "he has tried to make contact". The February minutes for the monthly meeting were then agreed as an accurate record and were signed by the Chairman.

**18.87 ACTIONS ARISING FROM THE MINUTES**

**SILENT SOLDIERS**

At the last meeting AC put forward a proposal for the PC to purchase 2 Silent Soldier Silhouettes to be displayed in the village to signify support and recognition of all those lost due to the conflict of war. PW said we should fall in line with this national campaign and purchase two silent soldiers. MM also said she was in support of the silent soldiers but that a memorial to remember civilians and all others that lost their lives in conflict could also be put alongside the soldiers. ACTION: AC to order and purchase two silent soldiers at a cost of £200. The cost to be reimbursed to AC from the parish council.

Proposer: PW. Seconder: TH. All other councillors in favour.

**18.88 REPORTS BY THE DISTRICT AND/OR COUNTY COUNCILLOR**

County Cllr Andrew Cattaway reported that the first session of the Department of Housing, Communities and Local Government (DHCLG) took place recently regarding the proposals of a new Unitary Authority in Dorset. There will be further updates at the next meeting. District Cllr Peter Williams said more will be known about the future warding after the Members' briefing to take place on the 9<sup>th</sup> April.

**18.89 PLANNING**

**18.89.1 APPLICATIONS RECEIVED**

**2/2018/0233/CPE**

Proposal: application for a Certificate of Lawfulness for the erection of 1 No dwelling. Location: Quercus, Brickyard Lane, Bourton, Dorset. SP8 5PJ. (Supported and comments posted on the planning portal prior to deadline)

**2/2017/0818/OUT/PLANNING INSPECTORATE APP/N1215/W/17/3185370**

Proposal: Appeal allowed. Location: The Yard, New Road, Bourton, SP8 5AP

**18.89.2 BOURTON MILL – SF HANDED CHAIRMAN TO PW FOR THIS ITEM**

JM reported that the interim S.278 for the Factory Hill Road was granted. The developers are still waiting for the full agreement before they can start to raise the road level, surface the road, set the kerbs and path. The steps to the lake should be finished this week. The houses on the south side have been plastered and the kitchens fitted. There has been a slight problem with finding the water main and at present Wessex Water are not sure if there is a suitably sized water main in Bridge Street – if not they will have to connect with the one further up Factory Hill. A member of the public asked if the iron railings would be replaced, JM said it might be possible for the railings to go on the newly created pathway and the developer has been asked to provide a cost for this. This will be kept under review. MM said she was concerned about the lack of clarity regarding the compensation basin and it was agreed that this would be reviewed at a future meeting as there could be numerous pitfalls if the wildlife group and the PC take responsibility for the basin. PW suggested a future site meeting might be in order once C.Field Construction have moved site offices (etc.) to the northern part of the site. PW thanked JM and AC for all their hard work. **PW HANDED CHAIRMAN BACK TO SF.**

**18.89.3 RUGBY COTTAGE/SYCAMORE CLOSE**

MM reported that there are now 3 houses purportedly sold. PW asked why has the developer decided to change the site name from Ash Green to Sycamore Close? Ash Green was the name agreed with the PC. ACTION: Clerk to investigate the reason for the name change and who authorised it.

**18.90 FINANCE**

**18.90.1 Accounts to be paid**

Mrs E Wynn	March Wages and Expenses (£20.50)	£508.95
M & G Book-keeping	February Payroll	£21.00

Proposed: MM. Seconded: PW. Agreed by all Cllrs.

**18.90.2 Accounts received**

None received.

**18.90.3 Grants and Donations**

None received.

**18.91 VILLAGE HALL**

MC reported that there had been a successful fundraiser recently.

**18.92 TRAINING**

The defibrillator training took place in the village hall but with only 5 people attending. PW suggested that the training was too long and needs to be condensed and MM agreed.

## **18.93 HIGHWAYS**

### **18.93.1**

A complaint had been made about the state of the pavements and gullies. £450 has already been dedicated for gullies. TH reported that 2 operatives had been on site and had manually swept chippings and debris from the pavements but had seemed to stop the work once they had reached the war memorial. **ACTION: Clerk to speak to Roger Bell in the Highways Department to ask him to have a look at the pavements.**

### **18.93.2 – RESURFACING WORKS ON THE A303**

The Clerk reported that an email had come in from Highways England to say that resurfacing works were still taking place on the A303 and the works were taking place while overnight closures were in place. Once these works had been completed the road closure signs would be removed. JM reported that she is still waiting for a reply regarding the low-noise surfacing on the A303.

## **18.94 FLOOD WARDEN**

JM said she had spoken to someone at the Environmental Agency to get the PC Flood Warden registered. This is proving somewhat difficult. **ACTION: SF to chase**

## **18.95 BOURTON VILLAGE DAY**

Sharron McVie supplied a written report stating that there has been a lot of interest and confirmed bookings are now coming in. The Village Show schedule is being prepared and will be available in print form and downloadable from the village website. SF informed the parish councillors that it had been agreed they would run the BBQ along with help from the Clerk and her husband.

## **18.96 CEMETERY, GRASS BANKS AND VERGES MAINTENANCE**

SF said the PC needs to formalise the contract. This will need to be signed by the Clerk (as Responsible Finance Officer) and Phil Cowell (who was awarded the contract). **ACTION: Clerk to condense quotes and draw up a document for signature.** PW raised concerns regarding the advertising of the contract. PW said the PC would need further clarity on how future tenders and quotes were advertised next time around. Two people tendered but Phil Cowell was the only one to submit a quote. MC requested that all the parish councillors see copies of the PC contract and the quotes. **ACTION: Clerk to email these as soon as possible along with details from the November minutes that were agreed at that meeting.**

## **18.97 PARISH BIER**

SF reported that four people have indicated that they would like to make use of the bier at their own funerals. GM raised an objection to the bier being sold and suggested that it should be kept within the parish. He asked if the church had a responsibility to keep the bier but it was agreed this wasn't the case. TH agreed to be the lead in arranging a valuation of the bier and consequently the marketing for its proposed sale.

## **18.98 FOOTPATHS**

**18.98.2 PROPOSED FOOTPATH BETWEEN MILL LANE AND NEW CLOSE** – see Open Forum

**18.98.2 FOOTPATH 11** – see Open Forum.

## **18.99 COMMUNITY SAFETY**

**18.99.1 Speed Watch Team (S Williams)** – see Open Forum.

**18.99.2 Dorset Alert and Neighbourhood Watch**

The clerk reported that she had signed the Parish Council up to the Dorset Alert Community Messaging Service. This service is operated by Dorset Police and allows them to exchange information on scams, crimes etc. at no cost to the recipient. PW requested that the link be sent to the parish councillors. **ACTION: Clerk to send link <https://www.dorset.police.uk/neighbourhood-policing/dorset-alert/> via email**

**18.99.3 Defibrillator Electricity Supply**

SF confirmed that Tom Shean had installed an electricity supply last year to the defibrillator unit but unfortunately this had been switched off at the socket. Therefore, in the recent cold weather, the unit had shown a red disc and had to be removed from the holding box and taken in to the garage to warm up. The supply has now been fixed by Tom Shean.

**18.99.4**

It was reported that the SORN Nissan Navarra has been moved from Pound Court and is now on the owner's driveway.

## **19.00 HEALTH AND WELLBEING**

Nothing to report.

## **19.01 CORRESPONDENCE**

Clerk's correspondence is distributed to relevant parties and published when required. Whilst a record is kept of Clerk's correspondence, it can be viewed on appointment rather than featuring in the Agenda and Minutes.

## **19.02 VILLAGE TENT SUNDAY 22<sup>ND</sup> JULY 2018**

The Clerk reported that posts had been put on both the Bourton Facebook page and St George's School PTFA page, advertising the hire of the village tent. PW requested that an advert also be placed in the parish magazine as soon as possible. **ACTION: Clerk to make sure there is an advert placed in the May edition of the parish magazine.**

**19.03 ANY OTHER BUSINESS**

The Clerk reported that she now had the Burial Register on a CD and on a spreadsheet.

**19.05 DATE OF NEXT MEETING**

Monday 23<sup>rd</sup> April 2018 at 7.00pm.

**SF closed the meeting at 8.59pm**

**Chairman:**

**Date:**

**Note: The minutes will be reviewed and formally ratified by the BPC on 26th March 2018**