

**DRAFT MINUTES OF A MEETING OF BOURTON PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7PM ON MONDAY 25TH MARCH 2013**

PRESENT: S Firbank (Chairman), M Withers, G Miller, D Lawes, C Price, L Jones, H Baker
APOLOGIES: A Miller, P Williams, M Howard
ATTENDING: H Ransley (The Clerk), 12 members of the public

13.36 OPEN FORUM

Travel: R Hounsell had attended 2 meetings. North Dorset Travel Forum are finalising plans for medical transport for villages which will hopefully include the setting of a single phone number for local trips and for hospital visits and making trained staff available, if required, depending on an assessment of medical/psychiatric needs. A repatriation scheme to deal with sickness while out of country is going out to tender at the end of March. Primary Care Trusts and POPP may fund car schemes although there is a lack of volunteer drivers at the moment. The bus travel study is nearing completion. DCC have an online questionnaire on travel needs at <http://www.dorsetforyou.com/busconsultation> . The deadline for feedback is 15th April. The transport budget is protected so far. Transport hubs are being set up in larger towns including Blandford and Gillingham. First Buses have a downloadable app for timetables etc. The Young Peoples Forum have an e-Petition requesting concessionary passes for school travel for 16-19 year olds. RH had heard that online questionnaires would be dealt with before paper returns. SW Coaches are running monthly excursions from Wincanton but bus passes are not accepted for this. RH has produced an A4 on travel information for Bourton based on current timetables however new timetables are likely to be published in September. It was suggested that this should go on the Bourton website. RH will attend Gillingham Transport Action Group meetings.

Logs: P Nathan asked whether the old wood lying on the grass opposite the garage could be removed. SF advised that there was a plan to seed the banks up as far as Tekels Grove.

P Nathan: P Nathan requested that G Miller and C Price should retire from Parish Council because of unreasonable and unconstitutional behaviour. Although G Miller had done an enormous amount for the community and the village, he had proposed the resolution to accept the Bourton Mill planning application at the recent Development Management Committee meeting. PN thought the Parish Council had unanimously rejected 29 houses at the site. PN thought that CP canvassing the village for opinions on the number of houses at the Mill site was completely out of order and, at the Development Management Committee meeting, she had said that in her personal opinion there should be 29 houses. A Sturt supported PNs opinion and added that he thought the village had been poorly served by the Parish Council. RH said that this should have been stated in a letter for the Parish Council to discuss in private and should not have been brought up as an open agenda item. Jenny Morgan said that she and her husband were pleased that CP had asked their opinion of the Mill development in person. SF said that this would not be discussed further in Open Forum.

13.37 DECLARATIONS OF INTEREST

S Firbank and C Price declared a personal interest in Bourton Mill (neighbours).
M Withers declared a personal interest in the New Village Hall development (neighbour).
G Miller declared a personal and pecuniary interest in the wind turbines at Holly Home.

13.38 MINUTES OF THE PREVIOUS MEETINGS

It was noted that the date of the next meeting in the minutes of 25th February was incorrect. The remainder of the minutes of meetings held on 25th February and 7th March were agreed and signed as a true record.

13.39 ACTIONS ARISING FROM THE MINUTES

Parking at Breach Close: HR had contacted Spectrum Housing but not yet had a response. **HR** to follow up.
Dog Mess: **HR** and **CP** to decide on posters..

Voscombe Farm: DCC Highways had put the barriers up and should be laying tarmac. **HR** to follow up with DCC Highways.

13.40 REPORT BY THE DISTRICT COUNCILLORS

2 new members for The Stours and Lodbourne had been elected last week.

The new Police Commissioner is keen to meet people and to work out ways to resolve problems.

The Community Infrastructure Levy is going through shortly. **HR** to find out more.

13.41 PLANNING MATTERS AND APPLICATIONS RECEIVED

13.41.1 Applications Received

2/2013/0204 2 Red Lion Yard Replace windows & door and associated alterations

13.41.2 Permissions Received / Applications Withdrawn

2/2012/0113 Corner Cottage, Church Track Erect first floor extension & porch GRANTED

13.41.3 Bourton Mill

No update received from John Hammond. GM believes they are working on the Section 106 agreement which will take some months.

13.41.4 West Bourton Wind Turbines

A decision on the EIA screening for the West Bourton Wind Turbines is expected by the end of the week.

There is a new request for an EIA screening for a solar park at Manor Farm, Silton. The site is just under 2 hectares. Further information can be found on the dorsetforyou website, planning reference number 2/2013/0273/PLNG. Closing date for feedback is 5th April. MW pointed out that while it may not be seen from the road it would affect the views.

HR to request again that BPC is informed of any similar applications in the area.

13.42 FINANCE

The Parish Council thanked Rosalie Watkins for organising the recent First Aid Course.

13.42.1 Accounts to be paid

Village Hall	Rental Oct 2012 to Mar 2012	£102.00
Jim Mann	1&1 bourtondorset.org domain renewal 1 year	£47.84
First Aid Course	Village Hall Rental	£32.00
First Aid Course	Donation to Red Cross	£50.00
HMRC	Q4 PAYE	£153.40
HMRC	Fine for late filing of Payroll Year End	£400.00
H Ransley	Clerks expenses – paper, printing	£89.96
Wessex Water	Invoice for cemetery	£17.86
C Price	Mileage for attending recent seminars	£36.60
GCLT	Riversmeet	£5023.00
Roger Davis	Neighbourhood Plan printing	£176.30

Proposed by HB and seconded by LJ it was resolved to pay the above accounts

13.42.2 Accounts received

None

13.43 NEW VILLAGE HALL

Nothing to report at this time.

13.44 NEIGHBOURHOOD DEVELOPMENT PLANNING

MW handed out bound copies of the results of the Neighbourhood Plan questionnaire to all PC members and the Clerk.

MW said that the report had also gone to NPG members and would also be sent to NDDC Planning Policy department. The report would also be made available on the Village Website as soon as possible – with NH. For those with no web access there would shortly be a copy available for viewing on a lending basis from the NPG secretary and people can ask any NPG member to see their copy. Following wide advertising of the two drop-in sessions for members of the public to view a display of the main results of the survey on Friday and Saturday morning MW was pleased to report that 111 adults, 10 children and 1 dog attended over the two days. The NPG also picked up 4 more volunteers. Comments received both on the day and in the suggestion box were mainly positive and constructive. There was one person who raised queries on the display contents and who later wrote with criticism of the make up of the group and complained that they had not been asked to be a member of the group. MW made everyone aware that all comments, whether good or bad, received at the meeting and throughout the process would be included in the Consultation document being prepared for the independent examiner at the appropriate time

MW thanked the Parish Councillors who attended for their support and also thanked Andrew Cattaway who made himself available for both sessions to answer any DCC queries.

Trevor Warrick and Sarah Jennings from NDDC Planning Policy and representatives from Gillingham Neighbourhood Plan Group, Silton Parish Meeting and Penselwood and Zeals Parish Councils also attended.

The next steps for the Group will be to set up meetings with a number of interested groups to gather more evidence for the Plan. These will include the school, governors, PTA and pre-school groups, the local church council, the VHMC, Silton Surgery, adjoining parishes, utility companies, local landowners, the pub, the garage and other local businesses.

MW reported, with regret, the resignation from the group of Dianne and Roger Davies for personal reasons. This was directly related, and MW quoted **“to the continual and, in our view, unfair criticisms levelled both at the composition of the NPG and the NP process, which comes from an extremely small but very vocal group of people.”**

This is a sad loss to the group and their contribution will be missed. MW believed that the work they have done in both the design of the questionnaire, the input of data from the responses and the setting up of the display for the drop-in sessions was invaluable and the Group thank them for their efforts.

Jeremy Watts has had to take a sabbatical from Group work for the time being due to family reasons connected with the business he jointly runs with his father. When this resolves, it is hoped that Jeremy will rejoin the Group.

SF thanked the Davies' for all their hard work on this project. It was agreed that they had worked extremely hard on behalf of the village and all were sad to see them go.

GM also thanked the NPG for their excellent work on this project HB seconded his thanks. HB commented that everything was well put together and very professional.

13.45 WEBSITE

Nick Hall had met with Alex at DesignJam and passed around some draft screen prints of the new website. The website is now built but there are a couple of areas that need attention. Firstly, NH has been unable to get any information on history, services etc for St Georges' Church. GM to speak to Caroline Worthington. Secondly, there is nothing on the website for the older children, the 11-16s who have moved on to Gillingham School. They could have their own page but who would be responsible for it. It was agreed that there was a general need to involve them in the community. NH will speak to Michael Salisbury.

H Palmer said it would have been useful to have a breakdown of age groups within the village in the NP questionnaire and display. MW advised it had been previously shown in the public meetings at the launch of the NP process but he would try to provide her with a copy of the information.

When Alex has the final pieces, the website will be made available in 2-3 weeks time.

SF to write to Jim Mann thanking him for all his work setting up and maintaining the existing website which has been appreciated by the whole community.

13.46 GATES AT ENTRANCE TO VILLAGE

HB presented a couple of options for the gates. It was agreed that the chunkier, white painted gates would be more visible. Bourton Fencing would be happy to make them up. **HR** to follow up Dorset Highways offer to fund the gates.

13.47 PLANNING POLICY DOCUMENT UPDATE

Due to time constraints this was deferred to the next meeting.

13.48 GRASS CUTTING

HR to write to John Williamson regarding funding for footpath cutting.

3 companies had been asked to tender for this years grass cut and only Phil Cowell had responded.

Proposed by LJ and seconded by MW it was resolved to award the tender to Phil Cowell.

13.49 CORRESPONDENCE

Please contact the clerk if you require any further information:

Date	From	Subject
25/02/13	NDDC	Fuel Poverty Seminar, Blandford Mon 4th March
26/02/13	Wiltshire Council	Wiltshire & Swindon Aggregate Minerals Site Allocations Local Plan
28/02/13	Astill Tree Care	Offering advisory service regarding management of tree population
28/02/13	DCC	Dorset Countryside News - Spring 2013
28/02/13	DCC Road Space Management	Notice of closure of West Bourton Road on far side of B3081 for resurfacing
01/03/13	DAPTC	Notification from NALC that the Section 137 sum for year 2013/2014 is £6.98
01/03/13	DAPTC	Letter from NALC regarding retirement of Chief Executive
11/03/13	DCC Highways	Winter Maintenance - community & strategic grit bins
12/03/13	DCC Highways	Highways Vegetation Management Programme 2013-2014
12/03/13	DCC Highways	Traffic Regulation Orders - no new speed limits, parking restrictions, permit schemes or disabled bays will be introduced in 2013-2014 unless already in progress while existing TRO system is upgraded
15/03/13	DCC Road Space Management	Notice of closure of Factory Hill for 5 weeks from 13th May while Wessex Water construct a new sewer
15/03/13	DCC	Invitation to Police & Crime Commissioners Shaftesbury Forum Fri 22nd March 3pm-5pm
18/03/13	Jubilee Sailing Trust	Community grant enquiry
19/03/13	Lester Dibben	Minutes of February meeting and agenda for next meeting
19/03/13	DAPTC	Chief Execs Circular 03/13

13.50 A.O.B.

Today's Youths, Tomorrow's Leaders: CP had attended this seminar about involving the 11-21 age group in their local councils and how to work more effectively with them. There was some discussion amongst councillors as to how this could be applied in Bourton. **CP** and **HB** to progress.

Police & Crime Commissioners Conference: CP had attended a meeting with Mr Underhill, the new Police Commissioner and reiterated GMs view that he is focussed on meeting people and resolving issues. He wants to change the police mind set and is recruiting 100 Community Support Officers, 25 of which will be in North Dorset. He is keen to come and talk to the Parish. There will be a Community Speed Watch starting in a few weeks time focussing on speed, seat belts and use of mobile phones.

Phil Cowell Sponsorship: HR advised that Phil is running the London Marathon in April. There is a sponsorship form and a collection bucket in the garage.

Pumping Station, Kittymead: SF said that work has now started on this project.

Awareness of Parish Council Activities: It was noted that people are not always aware of what the Parish Council has achieved. It was thought that updates could be posted on the new website and in the parish magazine. To be discussed further.

13.51 DATE OF NEXT MEETING – MONDAY 22ND APRIL AT 7PM

Chairman:

Date: