

**DRAFT MINUTES OF A MEETING OF BOURTON PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7PM ON MONDAY 23<sup>RD</sup> JULY 2012**

**PRESENT:** S Firbank, D Lawes, G Miller, C Price, M Withers, P Williams  
**APOLOGIES:** H Baker, A Miller  
**ATTENDING:** H Ransley (The Clerk), Cllr Lester Dibben and 2 members of the public

**12.90 OPEN FORUM**

Shaftesbury Cllr Lester Dibben spoke about the collaboration with Wiltshire regarding the funding of expansion of the Skills Centre in Shaftesbury. There will be around 300 local children attending the college from Sept 2012.

Shaftesbury Town Council would like feedback on the usage and availability of services and facilities in Shaftesbury. It was agreed that the hospital, the waste/recycling centre, the high street shops and Tesco were used. Any information could be incorporated into the Neighbourhood Plan. Cllr Dibben will email contact details to HR.

**12.91 DECLARATIONS OF INTEREST**

Simon Firbank and Cathy Price declared a personal interest in Bourton Mill (neighbours).  
Mike Withers declared a personal interest in the New Village Hall development.  
Peter Williams declared a personal interest in the Wind Turbines.

**12.92 MINUTES OF THE PREVIOUS MEETING**

Page 79 item 12.86 of the meeting of 25<sup>th</sup> June 2012 to be changed from "He will also apply..." to "Bourton Parish Council will also apply...". This is the only change and the rest of the minutes were agreed and signed as a true record.

**12.93 ACTIONS ARISING FROM THE MINUTES OF THE MONTHLY MEETING**

**12.93.1 Drains**

Drains have been cleared but it is not known which drains or the extent of the work done.

**12.93.2 Parish Website**

HR and Jim Mann have agreed that Bourton village website ([www.bourtondorset.org](http://www.bourtondorset.org)) should include Parish Council documents. The person at NDDC who uploads them to the dorsetforyou website only does it as a favour and has warned that there will be delays because work for the Olympics will take priority. **HR** to progress with Jim.

**12.93.3 Guinea Lodge**

Steve Graeser, Chief Enforcement Officer has confirmed that none of the works require planning permission.

**12.93.4 Millers Close**

Grass has been cut but ditches have not been cleared. HR has complained to Spectrum. We are awaiting an action plan from Paul West, Housing Officer.

**12.93.5 Signs**

HR has reported the damage to the Breach Close sign to NDDC and the County sign to DCC.

**12.94 REPORT BY THE DISTRICT COUNCILLOR**

Rear Admiral John Bellamy, a well respected member of the community, has died aged 97.

The Code of Conduct is much simpler than before. There is no longer a requirement for parties with a declared interest to leave the room while discussions take place, however they are not allowed to participate in debate or vote.

The Boundary Commission are reviewing wards. Bourton & District is 2% over average for electorate so will probably stay the same.

GM had collected a cheque from Gerald for rent.

GM had spoken to Mark Wood who is working on the Bourton Mill report. The main stumbling block is still the dam. Investigative work is to be carried out at the site. There is also concern regarding the management company. SF stressed that the Parish Council want to see the report and meet with Mark Wood before the report is presented to District Council although this is unlikely.

## **12.95 PLANNING MATTERS AND APPLICATIONS RECEIVED.**

### **12.95.1 Applications received**

2/2012/0656 10 New Close, New front porch and dormer to rear Recommended

### **12.95.2 Permissions received**

None

### **12.95.3 Bourton Mill**

Not much to add to GMs District Council report. Progress is slow. John Hammond had sent the following email to the Clerk today:

I have agreed with Mark Wood that he will arrange to meet with the parish once his assessment of the case has been concluded & discussed with me. Currently Mark will be assimilating a number of exchanges between Dr Clarke and the applicant's consultants at WA Fairhurst.

**HR** to follow up meeting between Keith Hallett and Stuart Lucas regarding safety of the Mill buildings.

LJ asked whether any readings were taken at the dam during the recent rain storms. CP advised that there hadn't been any flooding and that the run off channels had coped well. PW said the issue was with the lack of a structural survey. Hopefully this is what Mark Wood will be addressing in his report.

Dr Clarks letter was referred to briefly but had arrived too late to be discussed in detail.

### **12.95.4 Other**

MW thought the Parish Council had raised an objection on the planning application regarding the use of lapboard cladding on the garage at the new house opposite the garage. **HR** to check.

## **12.96 FINANCE**

### **12.96.1 Accounts to be paid**

Phil Cowell	Invoice 305 Cemetery Grass Cut	£149.00
Phil Cowell	Invoice 306 Verges Grass Cut	£50.00
Phil Cowell	Invoice 317 Cemetery Grass Cut	£149.00
Phil Cowell	Invoice 318 Verges Grass Cut	£50.00
Phil Cowell	Invoice 319 Replace Wet Pour	£32.00
S Firbank	Engraving of Salver by Allum & Sidaway	£11.60
Rob Beale Ltd	Portaloos on behalf of Jubilee Commitee	£480.00
HMRC	Q1 PAYE/NIC	£153.40
M Withers	Mileage for Neighbourhood Plan Meetings	£48.80
P Williams	Replacement parts for tent paid to Gala Tents	£58.60

*Proposed by DL and seconded by PW it was resolved to pay the above accounts*

### **12.96.2 Accounts received**

Somerset Mini Marquees	Tent rental	£200
Jubilee Fund	Net payment for Rob Beale Ltd (above)	£400
Gerald Moore	Rent	£180

### **12.96.3 Diamond Jubilee Accounts**

This was a profitable event aided by a generous donation of £2,000 given by the White Lion from the proceeds of the music festival. Profits were donated to the following:

St George's School PTA	£1000
Village Hall Management Committee	£900
Bourton & Zeals Play Group	£500

The Parish Council had donated £500 to the Jubilee Committee for the purchase of mugs. £52.60 remained unspent. The Jubilee Committee agreed to pay back the balance of £447.40. They also agreed to contribute £105.76 towards the costs of fixing the tent which was damaged in the bad weather. **PW** to raise cheques accordingly.

#### **12.96.4 Mileage Payments**

Mileage is currently paid at 40p per mile. Current HMRC guide figure is 45p per mile.

*Proposed by MW and seconded by CP it was resolved to increase the mileage rate to 45p per mile*

#### **12.97 NEW CODE OF CONDUCT**

The subject had been discussed at the quarterly Northern Area DAPTC meeting on 18<sup>th</sup> July. SF and HR reported that only pecuniary interests that relate to the parish need to be entered on the form. All forms will be published on the dorsetforyou website. Councils with their own websites are required to publish their forms there also. This does not apply to Councils who have a page on a community website.

Stuart Caundle had confirmed that the Register of Interests form need only be completed by Parish Councillors. He also commented that

The only way a co-opted member of a committee could be caught by the registration requirements would be if they were a voting Member of a formally constituted committee of the Council. There will be very few examples of this as almost all formal committees can only have non-voting members co-opted.

Those working on projects or attending meetings on behalf of the Parish Council can be regarded as working groups rather than formal committees.

**All Councillors** must return their Register of Interests forms to HR by 25<sup>th</sup> July. Forms must be returned to NDDC before 28<sup>th</sup> July.

HR, CP and HB will be attending a Code of Conduct training session at Gillingham on Weds 25<sup>th</sup> July.

#### **12.98 NEW VILLAGE HALL**

11 sites have been narrowed down to 2. These are to be ratified at the next New Village Hall Committee meeting in August.

#### **12.99 WIND TURBINES**

PW reported that the appeal on the Alaska Windfarm Turbines has been upheld so plans to build 4 large turbines have been given go-ahead. Much reference was made in the appeal proceedings to the Dorset Renewable Energy Strategy document that both District and County councillors have advised we need not worry about. Judging by the Alaska Windfarm Appeal Public Inspector's comments, it would appear to be a case of, if you can't prove you don't need wind turbines then you're getting them.

There is concern now that a precedent has been set in Dorset. However, if a High Court appeal is lodged against the Alaska Windfarm decision, it would put the development on hold for 12-18 months which should be to SOS's advantage. It costs approximately £5,000 to lodge an appeal so there may a request for funding in the pipeline. PW is engaged in the matter through SOS and STVA committees.

## 12.100 VILLAGE PLAN UPDATE

Progress is being made but at a slow pace. Brian Martin and Andrew Sturt met with the Traffic team at NDDC in June last year. The Council needs to pick this up again and move it forward.

SF proposed that HB, HR and a member of the public follow up on recommendations made at that time, including yellow lines on the road and a 20 mph speed limit outside the school, having gateways at either end of the village.

**SF** and **MW** to discuss with HB.

## 12.101 NEIGHBOURHOOD DEVELOPMENT PLANNING

The first meeting has been held. MW reported that it was very productive and plans are being made for a public meeting. The Council is required to pass a resolution that Bourton Parish is an acceptable area for a Neighbourhood Development Plan. MW will propose this at the next meeting.

There are 11 members of the working group as follows: David Scott, Alison Scott, Paul Overington, Glynis Overington, Louise Shepherd, Jeremy Potts, Roger Davis, Diane Davis, Cathy Price, Pat Withers (secretary) and Mike Withers. The maximum number allowed is 12.

PW raised a concern that the working group is largely made up of couples which narrows the pool to just a few families, reducing diversity and inclusiveness. MW said that, as individuals, the people in the group have complementary skills and it is often beneficial and more productive for couples to work together. Chairman to discuss this further before the next meeting.

## 12.102 CORRESPONDENCE

Date	From	Subject
27/06/12	Cllr Lester Dibben	Request to attend next meeting re Shaftesbury Neighbourhood Plan
28/06/12	Stuart Caundle	Register of Interests - confirming it only applies to Parish Councillors
03/07/12	DAPTC	Code of Conduct Training courses
05/07/12	DAPTC	Localisation of Council Tax
05/07/12	DAPTC	Agenda for Northern Area Meeting on 18th July
05/07/12	Steve Graeser	Guinea Lodge - none of the current works require planning
06/07/12	Wessex Water	Minutes of Mere Rivers Meeting of 27th June
07/07/12	Stephen Howard	Energy Updates
09/07/12	Democratic Services	TENS Licensing Information
11/07/12	Democratic Services	Prevent Strategy Workshops - steps to prevent terrorism
11/07/12	Jane Frederick	Copies of emails re Roads, parking and traffic calming
12/07/12	Michael Salisbury	Underpinning work at school over summer holidays
16/07/12	DCC	Mineral Core Strategy - Pre-submission Draft
16/07/12	CTB Reform	Response to BPC letter re Localising Support for Council Tax
16/07/12	National Trust	Warning about fireworks at Stourhead on Sat 21st July
17/07/12	CPEND	Minutes of meeting of 5th July 2012
17/07/12	Ed Nutt, The Landscape Group	Millers Close
17/07/12	Stuart Caundle	Register of Interests - confirming it applies to voting member of formally constituted committees
18/07/12	DAPTC	Armed Forces Grant Scheme
18/07/12	DAPTC	Chief Execs Circular
18/07/12	DAPTC	Creativity in Community-Led Planning in Dorset
19/07/12	Democratic Services	New Declaration of Acceptance Forms effective from 9th July 2012
20/07/12	Dorset Opportunities Program	Dorset Opportunities Programme Launch
21/07/12	Dr Colin Clark	Letter about Bourton Mill
23/07/12	Stephen Howard	Roundabout Sponsorship

**12.103 A.O.B.**

Fly Tipping – rubbish at the Surgery has been cleared but the bin bags at the bottom of Brickyard Lane are still there. Anyone can report problems to NDDC by filling out a pro forma on the website at <http://www.dorsetforyou.com/flytipping/report-flytipping-online> or by calling 01258 454 111 and asking for Waste Management.

Weeds to Roadside Gutters – SF had spoken to Phil Cowell who had quoted approx £250 to do the work. There was discussion regarding the Lengthsman Scheme. SF believes Motcombe or Marnhull have a scheme in place working with Gillingham Town Council. **SF** to follow up.

Himalayan Balsam (Impatiens glandulifera) – Please be aware of this particularly invasive weed which grows on damp ground to 2m tall with long leaves and purplish-pink flowers in June-August. See <http://apps.rhs.org.uk/advicesearch/profile.aspx?pid=480> for more info.

Raising the Profile of the Parish Council – MW said that not everyone knows what the Parish Council does and that a regular piece in the Parish magazine would be useful. SF said that Ruth Hounsell had suggested that a Councillor be available for questions after the monthly Village Hall lunch. It was thought that both suggestions should be followed up and discussed at the next meeting.

Village Sign at the Crossroads - It had been brought to the Clerks attention that there were pieces missing from the sign. **HR** to find out what the missing pieces are.

Milestone – work continues

**12.104 DATE OF NEXT MEETING – MONDAY 20<sup>TH</sup> AUGUST AT 7PM**

Chairman: .....

Date: .....