

**MINUTES OF A MEETING OF BOURTON PARISH COUNCIL  
HELD IN THE VILLAGE HALL FOLLOWING THE ANNUAL MEETING  
ON MONDAY, 22<sup>ND</sup> JULY 2013**

**PRESENT:** S Firbank, D Lawes, G Miller, P Williams, C Price, M Withers

**APOLOGIES:**

**ATTENDING:** H Ransley (The Clerk), 7 members of the public

**13.106 OPEN FORUM**

1 West Bourton Road: Mrs Davis spoke about her planning application to convert the garage at 1 West Bourton Road into a dwelling. The Parish Council had objected and NDDC Highways had objected regarding parking. Mrs Davis is meeting Steve Savage this week. **MW** to arrange for representatives of the Parish Council to meet with Mrs Davis to discuss the application.

Public Transport: Ruth Hounsell has distributed a leaflet regarding public transport in the Bourton area. DCC have set up a website at [www.dorsetforyou.com/traveldorset](http://www.dorsetforyou.com/traveldorset) which brings together information about travel and transport across the county. Wincanton has been proposed as a hub with Somerset Council running feeder buses in from villages but this will not include villages outside the Somerset.

Village Sign: Keith Middleton said he was disgusted at the state of the sign which his father had made. He and his wife had had it taken down and had painted it a few times, the last time in 2007, but now it was time for someone else to take it on. In addition to the painting there are a couple of broken pieces at the top that need replacing and the supporting pole is dented. **LJ** to action.

**13.107 DECLARATIONS OF INTEREST**

S Firbank and C Price declared a personal interest in Bourton Mill (neighbours).

M Withers declared a personal interest in the New Village Hall development (neighbour).

G Miller declared a personal and pecuniary interest in the wind turbines at Holly Home.

**13.108 MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the meeting were agreed and signed as a true record.

**13.109 ACTIONS ARISING FROM THE MINUTES**

Voscombe Farm: It seems there is a problem with ownership of the problem between the owner, DCC and Wessex Water. **A Cattaway** is following up. PW asked whether the barriers can be removed as they are an eyesore. There may be a problem with safety if they are removed. **HR** to contact DCC Highways.

Village Tent Tom Shean may be renting it.

**13.110 REPORT BY THE COUNTY AND DISTRICT COUNCILLORS**

GM reported that DCC have formed a Strategic Development Committee with the aim of improving the economy within the county. The Orchard Park end of Gillingham has been identified as a possible site for further housing development.

The housing waiting list is higher than it's ever been

**13.111 PLANNING MATTERS AND APPLICATIONS RECEIVED**

**13.111.1 Applications Received**

None.

**13.111.2 Permissions Granted / Applications Withdrawn**

2/2013/0086	1 West Bourton Road	Convert existing garage to 1 no. dwelling	WITHDRAWN
2/2013/0427	Cotemead, Silton Lane	Install 1 window & assoc. internal & external alterations	GRANTED
2/2013/0549	15 New Close	Erect two storey rear extension (revised)	GRANTED

### 13.111.3 Bourton Mill

The draft section 106 and subsequent emails from John Hammond and MW were discussed. NDDC had changed their minds on the 'golden share'. Once the dam is up to category A standard, NDDC estimate the annual inspection costs to be £2500. This does not include any contribution for future maintenance costs. Should the developer be asked to set aside a bonded sum for the management company in respect of any future upkeep costs for the dam? Insurance could perhaps be taken out to cover this but this will need to be researched. The developers contributions need to be confirmed.

J Hammond has noted that there is no trigger date for Schedule 3. MW thinks it should be the commencement of the development.

The open ground plus the IOWA is more than the PC thought they would be getting. **MW** is getting an estimate of maintenance costs from Phil Cowell. The work would go out to tender later. The trigger date for the transfer of land ownership could be the completion of the 20<sup>th</sup> house.

**HR** to request a copy of the plans that are referred to in the draft S106 document.

There are 2 types of affordable housing referred to on page 16 of the draft S106: Social Rented Housing and Intermediate Affordable Housing which would be on a shared ownership basis.

A further meeting of the council members will be required prior to the 13<sup>th</sup> August meeting, provisionally arranged for Fri 2<sup>nd</sup> Aug, venue tbc.

MW pointed out that there is always the possibility that the developer will object to the S106.

Resolution:

*Proposed by PW and seconded by MW it was resolved to agree in principle to the draft Section 106 agreement as presented by Rebecca Caines on behalf of Parris Smith, with reservations.*

**HR** to advise NDDC Planning.

### 13.111.4 West Bourton Wind Turbine

The applicant had applied to the Secretary of State regarding the EIA. The Secretary of State has said that an EIA will be required for this.

## 13.112 FINANCE

### 13.112.1 Accounts to be paid

DesignJam	Website development	£1,050.00
PCC Upper Stour	New clerk advert	£5.50
Ruth Hounsell	Mileage, transport brochure printing	£48.23

*Proposed by AM and seconded by CP it was resolved to pay the above accounts.*

### 13.112.2 Accounts received

None

## 13.113 NEW VILLAGE HALL

SF and John Hammond had been copied on a letter dated 8<sup>th</sup> July from Rutters for Proctors to Gavyn Smith, Planning Officer. Nick Hall advised that they had not yet received a reply. **GM** to follow up.

## 13.114 NEIGHBOURHOOD DEVELOPMENT PLANNING

MW said that the NPG has received confirmation from Locality that the conditional offer of grant in the total sum of £5720 has now been approved and the monies should be in the PC accounts this week. The conditions attached to the grant are what would be expected with any public funding and there is a need for a 3 monthly financial report. It will be necessary for this account to be separately identifiable within the PC bank account.

A successful meeting has taken place with the school headmaster and the Chairman of Governors who are very supportive of the NP process and wish to work with the BPG for the benefit of the school and community. It is hoped that a project can be found involving the school children. The school was very supportive of the proposal for a skate park and would welcome its position opposite the school on the reserve cemetery site. They were not

interested in expanding their buildings or recreational space and wanted to keep the children safe on a secure single site.

Meetings with other groups and landowners are planned, and these will include meetings with NDDC and Locality. There has not, as yet, been any response from Mrs Eaves or her agents to the NPGs invitation concerning the land adjacent to Sandways Farm.

The NPG had a small display at the recent Village Fete showing many NP documents, the VDS and the Village Plan. Central to the display was the draft NP Vision and Aims which seemed to be well received by visitors. Some interesting comments were received and 2 further volunteers were recruited.

The PC were asked to agree a resolution to approve the Vision Statement and Aims (attached to these minutes).

*Proposed by PW and seconded by DL it was resolved to approve the draft Vision Statement and Aims.*

### **13.115 WEBSITE**

The new website is up and running and has been well received around the village. There still needs to be some work on the Parish Council pages – HR to re-send the specification for these pages to Nick Hall.

HR has asked for a generic Parish Clerk email address to be set up to keep continuity on change of clerk. HR to follow up with NH.

### **13.116 GATES AT ENTRANCE TO VILLAGE**

To be discussed at next meeting.

### **13.117 NEW PARISH CLERK**

*Proposed by PW and seconded by DL it was resolved to appoint Eve Wynn to the post of Parish Clerk with effect from 1<sup>st</sup> August 2013. It was agreed to pay the existing Clerk until 31<sup>st</sup> August 2013 to cover a handover period.*

### **13.118 REVIEW OF DOCUMENTS**

HR had distributed folders containing copies of standing orders, code of conduct and other documents to each of the Parish Councillors.

*Proposed by MW and seconded by AM it was resolved to accept the documents as they are and review annually in May at the annual Parish Council meeting.*

### **13.119 CORRESPONDENCE**

Please contact the clerk if you require any further information:

Date	From	Subject
26/06/13	DCC	John Williamson confirmation that payment for footpath cutting has been authorised
28/06/13	DCC	Dorset Countryside News
01/07/13	DAPTC	Contacting Dorset Highways
03/07/13	DAPTC	GIS System training session
04/07/13	DAPTC	Legislation Update training session
10/07/13	DAPTC	Chief Execs Circular 5/13
10/07/13	CTB Reform	Update on Localising Council Tax Support
11/07/13	DAPTC	Dorset LEP Grant Funding
11/07/13	DAPTC	New edition of Charles Arnold-Baker available at £60 + p&p
12/07/13	DAPTC	Good Councillors Guide available at £2

### **13.120 A.O.B.**

None

### **13.121 DATE OF NEXT MEETING - MONDAY 19<sup>TH</sup> AUGUST 2013**

Chairman: .....

Date: .....

# **BOURTON NEIGHBOURHOOD PLAN**

## **DRAFT VISION STATEMENT AND AIMS**

### **VISION STATEMENT**

To further develop a vibrant, friendly, safe and inclusive community, while preserving the distinctive rural character of Bourton and promoting the health and well-being of all residents, in the context of a shared and sustainable future.

### **AIMS**

1. To bring forward development opportunities to meet the current and future needs of the community, while ensuring that they are consistent with Bourton's distinctive rural character and treasured views.
2. To ensure that any new development is designed to reflect the character of the village sympathetically, in accordance with the guidelines set down in the Neighbourhood Plan and the Village Design Statement.
3. To support and improve the sustainable growth of local businesses and essential services, including health, education and transport.
4. To sustain and improve the local provision of sports and community facilities to enable everyone in Bourton to have a healthy lifestyle and enjoy a range of cultural pursuits.
5. To maintain and improve the natural environment of Bourton for the benefit of its wide range of native flora and fauna and for the enjoyment of the community.
6. To encourage the development of a stronger community spirit, with more members of the community sharing the load and participating in village life.