

**MINUTES OF MEETING NO 28
OF THE BOURTON NEIGHBOURHOOD PLANNING GROUP
HELD AT SANDWAYS FARM AT 7.30pm ON TUESDAY 15th JULY 2014**

Present: M Withers, P Withers, G Overington, A Scott, D Scott, N Hall, B Martin.

Apologies: P Overington, F Gillett.

14.99 Minutes of Meeting No 27

These were accepted as a true record

14.100 Matters Arising

All outstanding items on the Action List had been carried out or were covered in the Agenda items.

14.101 Declarations of Interest

NH as a member of the VHMC. MW and PW as neighbours of the VHMC's preferred new village hall site.

14.102 Questionnaire

GO reported that she had received quotations £60 for printing 400 copies of the newsletter and £70 for 20 bound copies of the questionnaire report. These had been accepted and the newsletters were produced for the meeting and GO said the reports would be ready later in the week.

PW said she had divided the village up into newsletter delivery "parcels" and distributed these to **ALL** group members for delivery. It was agreed that this should be completed during the week.

The public drop-in session was then discussed. MW confirmed that, instead of trying to arrange two sessions, it had only been possible to arrange for a single session. This would now take place between 5pm and 8pm on 4th August in Bourton Village Hall.

DS thought that it would be sensible to prepare a statement to be on display to address the issue of why the VHMC's proposals for a site for a new village hall could not be progressed in advance of the NP process. He anticipated many questions on this topic and thought we should have a definitive response rather than group members having to answer questions on the spot. This was agreed and **MW** agreed to prepare a first draft and circulate it.

DS asked whether members felt that the NPG should prepare a statement to refute a particular comment contained in a questionnaire response concerning a potential conflict of interest of a group member relating to an adjoining piece of land which was the VHMC's preferred new village hall site. This was discussed and it was agreed that the best way to deal with it was to

produce a statement of support for the VHMC's proposed site, subject to the proper NP process being carried out, which was signed by the chairs of the PC, NPG and VHMC.

AS raised two issues which should be considered. One related to the meaning of "a small amount of housing in support of the Village hall development", ie, how many houses does this mean? This has to be dealt with in terms of an area of land rather than a number of dwellings. The second point related to the fears which had been expressed that the houses may be built, as a result of an agreement, without a village hall being funded/completed. She asked whether a condition could be attached to any planning consent for the houses so that they could only be built after the new village hall. MW thought that this would not be acceptable as it gave the landowner no certainty, for example if the VHMC failed to secure funding. The best way may be to ensure that the proposed VH land is transferred before any housing development is started.

NH said that the VHMC had display boards which could be utilised for the public drop-in session. It was agreed that **GO/PO/NH** would agree how the display would be put together and meet with MW before the end of July to go through it.

The question of how the comments pages would be displayed was discussed. It was agreed that, because there were some 42 pages of close-typed comments, these would be put together in book form with three or four copies displayed for residents to look through. If there were some important common themes in these comments then these would be highlighted on separate sheets for display. **AS/GO and PW** to meet on 18th July to go through the comments and decide how to display the critical ones.

DS raised the question of displaying the marked maps which some people had returned with their questionnaires. It was agreed that this would be considered by those designing the display.

14.103 Strategic Environmental Assessment (SEA)

The initial meeting with NDDC about the SEA was due to take place on Thursday 24th July at Blandford. Those attending would be **MW, PW, NH, and PO** from the NPG and Cat Loveday from Planning Aid.

MW said that the response he had received from Trevor Warrick had not been particularly helpful and did not properly address the issues he had raised and he would go back to TW seeking more information and copy this to the group.

MW reported that he had received no reply at all from Terry Sneller in response to his request. He would chase this up so that the meeting could be as focussed as possible.

Following MW's new requests to NDDC and their responses it would be decided if a pre-meeting with the group would be helpful.

MW handed the VHMC dossier to GO to read and this would then go on to BM. Once everyone had read it, and following our meeting with NDDC, we would be in a better position to decide whether we needed any additional information from the VHMC.

14.104 Meetings with Organisations

Nothing to report.

14.105 Focus Groups

DS reported that the naturalist and broadcaster Chris Sperring would be coming to the village on 21st August to assess and advise on the best locations for Barn Owl Boxes. He would also be giving a talk in the Village Hall at 7pm and would be bringing a Barn Owl with him. He also reported that at Saturday's village fete, there had been sales of "**Barn Owl Bitter**" and "**Beeline Golden Ale**" produced in the village by Anthony Buckland to generate support for the Wildlife and Habitats Group.

14.106 Policy Writing

BM said that, having read a number of NPs, he was sure that we should write as little as possible within the report when it came to policies. There was no need to justify policies within the Plan – we should just confine it to the facts. We would of course need to have all the evidence to support the policies for examination but not in the preamble to each policy.

BM queried whether the gathering of evidence and recording of meetings, etc, had been properly documented. PW said that there was a duty on us to prepare a separate Consultation Statement which listed all of our actions and she had been keeping a detailed diary throughout the process for this purpose.

14.107 Communications

Nothing to report.

14.108 Programme

It was agreed that this should be amended, if necessary, following the SEA meeting with NDDC.

14.109 Budget/Funding

MW reported that he had sent in his report on expenditure to the Communities Development Foundation for the period to the end of June 2014. There was no new expenditure to report.

14.110 Any Other Business

BM raised an issue concerning the authorisation of the NPG by the PC and MW agreed to research this and report.

MW said that we should contact the chair of Silton Parish Meeting to discuss Silton Surgery. This would be in the context of our supporting this essential service to both communities. **BM** would let the chair know what we wanted to do and would ask her to make contact by email with MW.

MW referred to an article that had appeared in The Times about a developer who was challenging an adopted NP concerning how many houses were proposed. The result of the legal action was awaited with interest.

BM said that we should have an up to date housing needs survey as evidence to support what we were proposing in our NP. It was agreed that **MW** would request this from NDDC at the forthcoming meeting.

14.111 Date of Next Meeting

This was arranged for Monday 11th August at 7.30pm at Sandways Farm.

Neighbourhood Planning Group - Action List from Meeting No 28

Item 14.102 All group members to deliver newsletters within a week.

GO/PO/NH to agree how the display would be put together and meet with MW before the end of July to go through it.

AS/GO and PW to meet on 18th July to go through the comments and decide how to display the critical ones.

Item 14.103 **MW, PW, NH, and PO** to attend initial meeting with NDDC about the SEA on Thursday 24th July at Blandford.

Item 14.110 BM raised an issue concerning the authorisation of the NPG by the PC and **MW** agreed to research this and report.

BM to contact the chair of Silton Parish Meeting to discuss Silton Surgery in the context of our supporting this essential service to both communities. He would ask her to make contact by email with MW.

MW to request an up to date housing needs survey from NDDC.