

**MINUTES OF MEETING NO.6 OF THE BOURTON  
NEIGHBOURHOOD PLANNING GROUP HELD AT SANDWAYS  
FARM AT 7.30pm ON MONDAY 3<sup>rd</sup> DECEMBER 2012**

**Present: M Withers; P Withers; P Overington; G Overington;  
D Davies; R Davies; C Price; J Watts; A Scott; D Scott; N Hall**

**Apologies: L Shepherd**

**Action**

**12.52 Minutes of Meeting No.5**

It was noted that the header for the last meeting should have read “NOVEMBER” and not “OCTOBER”.

**12.53 Matters Arising**

Item 12.45 – **MW** had spoken to Jane Frederick about the ways to engage the younger parents in the village and as a result he had prepared a draft letter for St. George’s schoolchildren to take home to their parents. This letter would go out in the first week of term after the New Year about a week before the questionnaire.

Comments on the draft were requested in the next few Days.

**ALL**

Item 12.46 – **MW** had sent in an article which was to be included in the parish magazine due out this week. He had also personally thanked the representatives from Gillingham and Penselwood for attending the meetings.

Item 12.46 – **CP** had put forward a local man at the parish council meeting as a person who could both set up and run an improved website (Alex O’Donnell).

**12.54 Declarations of Interest**

At this stage there were none.

**12.55 Questionnaire**

**MW** thanked **DD** and **RD** for all the hard work they had done in preparing the questionnaire. Comments had been received from the group and acted upon.

The following actions were agreed:-

- (i) The PC chairman to be shown the questionnaire before it is printed as he is to be a joint signatory. **MW**
- (ii) The covering letter to be amended and sent to the group for final sign-off and to include information about collection, etc. **DD**

(iii) An A3 size map to be requested from NDDC which shows the whole parish and the settlement boundary for inclusion in the pack.

**MW**

(iv) Printing order to be amended for the map to be at A3 size and in colour.

**DD**

The original quotation of £428.40 for 450 copies of the questionnaire, map, covering letter and envelope was thought to be good value and the revised price would be sent to **MW**.

**DD**

(v) The parish council letterhead would be amended to remove the clerk and chairman's contact details and add the Neighbourhood Planning Group subsidiary heading and village logo.

**PO**

(vi) It was agreed that the order would be placed so that the main printing work could be done in the week before Christmas. They would be ready around New Year enabling assembly and subsequent delivery for the week commencing Monday 14<sup>th</sup> January 2013.

**RD**

(vii) It was agreed that initially one questionnaire per household would be delivered. Contact details of the volunteer delivering and collecting would be on the covering letter and people could ask for additional copies if they wished by contacting them or talking to them when they were delivered.

(viii) Volunteers would be contacted before Xmas when the delivery dates and methods would be explained. They would also to be asked to attend a briefing session with the group before the start of the next NPG meeting.

**PW/CP/AS**

(ix) **RD** to email village household details to **PW** so that these can be divided between volunteers

**RD**

(x) **PW** to check areas against volunteer addresses to set out a delivery plan and inform volunteers.

**PW**

(xi) **PW/AS/CP** to prepare and circulate to the Group a draft briefing note for the volunteers.

**PW**

### **12.56 Communications/Advertising**

It was reported that the question of the village website was raised at the last parish council meeting where it was agreed that the existing website would be upgraded to meet future demands. The Clerk was asked to organise this and she would make contact with possible installers/maintainers to set things up. It was also noted that the PC had put an allowance into next year's budget for ongoing maintenance of the system.

It was agreed that a further article be put forward for inclusion in the January parish magazine telling people that the questionnaire was coming. **MW**

### **12.57 Programme**

The programme outlined in the last meeting was discussed and it was thought to be challenging but achievable. This would now be used to gauge future progress on the Plan. **ALL**

### **12.58 Budget/Funding**

In the absence of **LS** there was no updating of expenditure to date but **MW** reported that he had reclaimed £157.26 for out-of-pocket and mileage costs. **MW** reported that the PC had agreed to allow £1,000 in its Budget for next year for NP expenditure.

### **12.59 NDDC Core Strategy**

**MW** reported that he had attended the drop-in session that NDDC were hosting at Riversmeet in Gillingham to answer questions and explain their proposed revisions to the Core Strategy. He had prepared a draft response to the 28 questions asked in the public consultation for consideration at the next PC meeting on 17<sup>th</sup> December.

### **12.60 Any Other Business**

**MW** reported on the West Bourton wind turbine screening Application to assess whether an Environmental Impact Assessment would be required by NDDC for two 45 Metre turbines. There had been a well-attended PC meeting where members of the public had shown their opposition to the scheme in general and urged NDDC to insist on an EIA.

The PC resolved to ask NDDC to require an EIA and to inform them in future when there was a similar screening request in the parish.

The question had been raised by some seeking to frustrate the wind turbine proposal as to whether the consideration of West Bourton and Chaffey Moor as Conservation Areas should be brought forward from the timescale proposed for the general public consultation on the Neighbourhood Plan. This was rejected by the group who thought that a proper public consultation through the questionnaire was the correct method.

**JW** said that there had been some progress on the access along Long Lane. Elisabeth Carter (Penselwood PC) had been in touch with the British Horse Society and the Dorset rangers were going to carry out some cutting Back work.

### **12.61 Date of Next Meeting**

This was set for Monday 7<sup>th</sup> January 2013 at 7.00pm at a venue to be agreed. there would be an initial meeting with volunteers for an hour to fully brief them on the delivery and collection of questionnaires followed by the regular meeting.