

**MINUTES OF MEETING NO 47  
OF THE BOURTON NEIGHBOURHOOD PLANNING GROUP HELD  
AT SANDWAYS FARM AT 7.30pm ON WEDNESDAY 23<sup>rd</sup> MARCH 2016**

**Present:** M Withers, P Withers, P Overington, G Overington, N Hall, B Martin, A Scott, D Scott.

**Apologies:** F Gillett.

**16.026 Minutes of Meeting No 46**

These were accepted as a true record

**16.027 Matters Arising**

**Item 16.015** PW had sent a copy of the draft Consultation Statement to Liz Beth.

MW to apply for renewed funding after financial year end.

**Item 16.016** The draft AECOM SEA Report had been received.

**Item 16.017** The draft Site Selection Report had been received from Liz Beth.

**Item 16.018** BM had amended several of the maps in the draft NP.

**16.028 Declarations of Interest**

NH as a member of the VHMC. MW/PW as neighbours of one of the two selected sites for a new village hall.

**16.029 SEA Report**

It was agreed that, because of the number of alterations and amendments required to this document, a separate meeting would be needed to collate group members' comments for onward transmission to AECOM. This was set for 2.00pm on Monday 11<sup>th</sup> April at Sandways Farm.

The group then discussed the next steps in the site selection process and it was confirmed that the two-site option would go forward in the draft NP and that this, together with all the other supporting documentation, would be presented for a full public consultation for a six week period prior to the NDDC Regulation 14 public consultation.

It was still proposed that, following the first public consultation, the Parish Council should decide which site would be selected, taking into account the views expressed during the consultation, the results of the Neighbourhood Plan Questionnaires and all relevant planning

issues. This site would be the only one to be nominated in the amended draft NP prior to it being sent to NDDC for the Regulation 14 public consultation. This proposed sequence of events would be discussed and agreed with the PC before implementation.

### **16.030 Site Selection Report**

The draft document, received from Liz Beth in late February, had not been fully scrutinised and commented on by the NPG and some members had not received copies. **MW** agreed to email copies to AS, DS, PO and GO and all group members would provide their comments before the next meeting.

DS reported that an interested party had contacted Paul Diamond of Ecological Surveys asking for a copy of their report on one of the two selected new village hall sites. PD had referred the matter to DS as the NPG was the instructing client and had ownership of the documents. As this was just a part of an inter-linked set of documents, many of which were not yet finally approved, it was agreed that **DS** would respond to Paul Diamond asking him to not release the document at this stage.

The group agreed that, once all the documents had been approved for release, they should be posted on the village website as part of the pre-Reg 14 public consultation pack and they would be available for everyone at the same time.

### **16.031 Neighbourhood Plan**

The group agreed that the work done by BM on the maps had resulted in a much improved document.

BM had also amended Policy 6 to reflect the comments received from Nicola Laszlo and Liz Beth and the group agreed that this was now ready to be included in the draft NP.

Following comments in the draft SEA Report it had been agreed that there should be a “Green Infrastructure” policy in the draft NP. The NPG would respond to the draft prepared by BM before the next meeting so that an agreed text could be included in the next version of the NP (Version 18). **BM** agreed to send out this next version before the next meeting, if possible.

In order for this to happen, the work that NH and PO had done on photographs would need to be sent to BM. NH had provided a memory stick with a number of photographs and **PO** would be responsible for sending all selected photos to BM before the next meeting and in time for BM to include them in Version 18.

### **16.032 Basic Conditions Statement**

MW had distributed a draft Basic Conditions Statement to the group and had asked Liz Beth (who had agreed to prepare the final document) for comments.

### **16.033 Consultation Statement**

PW had sent out a draft Consultation Statement to the group and to Liz Beth for comment.

### **16.034 Programme**

At this stage it was difficult to judge what the effect of NDDC's statement of limited assistance to NPGs would be. It was still hoped that the NPG could complete its draft NP and supporting documents to enable the pack to be ready for pre-Reg 14 consultation by May this year.

### **16.035 Budget/Funding**

GO had prepared an up to date list of expenditure for the group. To be added to this was the second part of Liz Beth's invoice which MW had sent to the parish clerk and copied to GO. NH also had an expenses claim which he would send to GO.

GO asked whether the group had received confirmation from the funders that they had received the unspent monies from last year's funding. MW agreed to check with the parish clerk.

Following the end of this funding arrangement (31<sup>st</sup> March 2016), MW would prepare a further funding claim in order to complete the NP work.

### **16.036 Communications**

It was agreed that, apart from the monthly progress report to the PC, there was nothing to tell the village at this stage.

**16.037 Any Other Business**      None.

### **16.038 Date of Next Meeting**

This has been arranged for Thursday 21<sup>st</sup> April at 7.30pm. at Sandways Farm.

### **Neighbourhood Planning Group – Action List from Meeting 47**

**Item 16.030** MW to email copies of the Site Selection Report to AS, DS, PO and GO and ALL group members would provide comments before the next meeting.

**DS** to ask Paul Diamond not to release the Ecological Survey document at this stage.

**Item 16.031 PO** to send all selected photos to BM before the next meeting and in time for BM to include them in Version 18.

**BM** to send out Version 18 of the NP before the next meeting, if possible.

**Item 16.035 MW** to ask the parish clerk for confirmation that the funders had confirmed receipt of the unspent monies from last year's funding.

**MW to** prepare a further funding claim in order to complete the NP work.