

**MINUTES OF MEETING NO 46
OF THE BOURTON NEIGHBOURHOOD PLANNING GROUP
HELD AT SANDWAYS FARM AT 7.30pm ON THURSDAY 25th FEBRUARY 2016**

Present: M Withers, P Withers, P Overington, G Overington, N Hall, B Martin, A Scott, D Scott,

Apologies: F Gillett.

16.014 Minutes of Meetings 44 and 45

These were accepted as true records.

16.015 Matters Arising

Item 16.006 BM had been unable to arrange a meeting with Nicola Laszlo to discuss updating the NP maps due to the lack of support now available from NDDC.

PO/NH had met to discuss photographs to be included in the NP and would report in more detail at the next meeting.

BM had amended the draft NP text to take account of NDDC's updated Local Plan and had incorporated the decision on the NVH site selection. He had also written a draft policy on the NVH.

MW agreed to persevere with his attempts to coordinate site selection policy with Nicola Laszlo, Liz Beth and AECOM.

Item 16.008 **PW** agreed to send the draft Consultation Statement to Liz Beth for her comments.

Item 16.010 **MW** agreed to re-apply for funding after the current funding runs out on 31st March 2016.

16.016 Declarations of Interest

NH as a member of the VHMC. MW/PW as neighbours of one of the two selected sites for a new village hall.

16.016 SA/SEA Report

BM reported that he had sent the latest version of the draft NP to Nick Chisholm-Batten of AECOM, as requested, along with a separate village hall site selection policy draft. The completed SEA Report was due to be completed by AECOM by the end of February 2016. **MW** agreed to chase AECOM on progress. It was agreed that the draft site selection policy should be reviewed by Liz Beth and Nicola Laszlo.

16.017 Site Selection Report

This report was due to be completed by Liz Beth by the end of February 2016 and MW agreed to check on her progress.

16.018 Neighbourhood Plan

BM had done a lot of work on the maps, without any assistance from NDDC. It was generally agreed that they were much improved and, after further discussion, BM to implement further minor amendments.

BM asked that the insertion of photographs, following the work done by PO/NH, should be the very last thing to be put into the draft NP.

On the proposed Site Selection Policy 6, it was agreed that in sub para e) the word “will” would replace “shall” and in sub para d) the amendment “as identified in NPQ1” should be omitted but may be referred to in a footnote.

BM urged the group (**ALL**) to read the latest draft with fresh eyes before we go to print with NDDC and Public Consultation.

16.019 Basic Conditions Statement

This was to be done by Liz Beth nearer the end of our process.

16.020 Consultation Statement

PW to send the latest draft to Liz Beth for review

16.021 Programme

This was unchanged from the outline given at the last meeting but with a caveat that there could be delays in view of the letter received from NDDC about their inability to provide support.

16.022 Budget/Funding

MW asked the group (**ALL**) to submit all appropriate claims for expenses by the end of March, when current funding runs out. MW agreed to remind LB of the need for her to provide her second tranche invoice within this timescale.

16.023 Communications

As there is a full report each month to the PC it was not thought necessary, at this stage, to provide further communication to residents. The next requirement would be prior to sending out the draft NP for public consultation.

16.024 Any Other Business

There were no items raised.

16.025 Date of Next Meeting

This was arranged for Wednesday 23rd March 2016 at 7.30pm at Sandways Farm.

Neighbourhood Planning Group – Action List from Meeting 46

Item 16.015 PO/NH to report on NP illustrations at the next meeting.

MW to persevere with his attempts to coordinate site selection policy with Nicola Laszlo, Liz Beth and AECOM.

PW to send the draft Consultation Statement to Liz Beth for her comments.

MW to re-apply for funding after the current funding runs out on 31st March 2016.

Item 16.016 MW to chase AECOM on their progress with the SEA Report.

Item 16.017 MW to check on Liz Beth's progress with the Site Selection Report.

Item 16.018 BM to implement further minor amendments to the maps and the draft Site Selection Policy.

ALL group members to read the latest draft afresh before it is printed and submitted to NDDC and Public Consultation.

Item 16.020 PW to send the latest Consultation Statement draft to Liz Beth for review.

Item 16.022 ALL group members to submit claims for expenses by the end of March.

MW to remind LB of the need for her to provide her second tranche invoice by the end of March.