

**MINUTES OF MEETING NO 43
OF THE BOURTON NEIGHBOURHOOD PLANNING GROUP HELD AT
SANDWAYS FARM AT 7.30pm ON MONDAY 5th OCTOBER 2015**

Present: M Withers, P Withers, P Overington, D Scott, N Hall, B Martin

Apologies: F Gillett, A Scott, G Overington

15.117 Minutes of Meeting No 42

These were accepted as a true record

15.118 Matters Arising

Item 15.106 MW had written to the landowners of the short-listed new village hall sites and gained their permission for the ecological surveys to take place on 6th October 2015.

Item 15.108 DS had informed Paul Diamond that full Phase 1 Environmental Surveys would be required for all the short-listed sites.

Item 15.109 LB had agreed to deliver the presentation to the Parish Council on site selection. MW had met with Steve Savage of DCC (Highways) to discuss various access issues on the short-listed sites.

Item 15.110 DS still to provide comments to BM on the NP draft prior to the production of Version 16.

15.119 Declarations of Interest

NH as a member of the VHMC. MW/PW as neighbours of the VHMC's preferred new village hall site.

15.120 SA/SEA Report

MW reported that he had received written confirmation that the group would be receiving technical support as a part of the successful funding application and that AECOM (Alex White) would be preparing the SEA Report. He also confirmed that a meeting had been arranged with Alex White, Liz Beth and the NPG for Friday 16th October 2015 at 11.00am at Sandways Farm to discuss the Report. As many of the group who could attend, should do so - **MW, PW, DS, NH** and **BM** agreed to attend.

MW explained the proposed way forward for the new village hall and enabling housing to BM, who had not attended the meeting with Nicola Laszlo at NDDC. NDDC had suggested that the NPG should only allocate the selected new village hall site but would produce a detailed policy explaining that there would need to be an enabling housing development for the land to be gifted to the parish. This would enable NDDC planning officers to have a greater degree of control over the type and number of houses to be provided and to require a

feasibility appraisal from the landowner to back it up.

MW confirmed that Steve Savage had said that the track between “Fernleigh” and “Kiama” could not be used as the main access to any enabling housing development.

There was discussion about the “Mill River Walk”. DS thought that the revised map prepared by BM was fine. BM said that this was still not fully defined and that the area to be gifted to the parish only existed in an outline planning permission document. MW thought that, if it were correctly shown on a plan, it would only come into force when the Mill development was commenced, under the terms of the attached S106 Agreement, which then triggered the land exchange.

MW said that he understood that the full SEA Report would combine LB's site selection report, Paul Diamond's environmental survey reports and take reference back to NDDC's SEA Screening Report. He had circulated Alex White's SEA Template for information. The forthcoming meeting would also discuss the programme for preparing the SEA Report and would probably reference MW's draft cash flow/programme, which had been circulated at the last meeting.

15.121 Site Selection Report

MW reported that he had been contacted by the two landowners he had written to. One was thought to be preparing a response and a meeting had been arranged with the other, at his request. **MW, PW, DS, NH** agreed to attend the meeting at Sandways Farm at 2.00 pm on Thursday 8th October. Once the outcome of these meetings was known, LB would be sent the results to assist in the completion of her site selection report scoring. **MW** to ask LB to circulate the scoring report to NPG members before the final report is prepared.

MW agreed to ask LB if she wanted an outline brief prepared for her power point presentation to the Parish Council.

15.122 Neighbourhood Plan

There was discussion about Local Green Spaces (LGS) and whether they should be retained in the draft NP. On balance, it was thought that they are important enough to be retained, as it demonstrates positive action to maintain the rural character of the village, in accordance with the wishes of the community.

DS said that, despite DCC's expressed wish that the School Playing Field should not be designated as a LGS, he felt that it was an important asset to the village and that the community would strongly support its long-term protection. (After Note: 54% of NPQ2 respondents said that the School Playing Field was special to them – 10% more than any other location). DS also noted that Playing Fields are mentioned specifically among examples of areas which can be designated as LGS in the NDLP and NPPF. He reported that LB had said that DCC could not stop us from designating the area but BM pointed out that they could appeal against such a designation. **MW** said he was awaiting LB's comments on the question of including the school playing field as a LGS and would contact her for an opinion.

The question of how best to meet the requirement for maps was discussed, following correspondence with LB. Most of the maps included so far illustrated the relevant points very well but, in some cases, a more up to date or more accurate version was probably required. It was agreed that MW would contact NDDC to discuss the production of maps for the draft NP and request a meeting with the actual map maker be present, Once these maps were completed they would be given to LB. MW would take the maps prepared by Dorset Wildlife Trust on the SNCIs as background evidence.

MW agreed to speak to Nicola Laszlo at NDDC to seek her cooperation in drafting the policy to accompany the new village hall allocated option site.

15.123 Basic Conditions Statement

LB would be writing this later in the process.

15.124 Consultation Statement

This could not be completed until after the Reg 14 Consultation stage.

15.125 Programme

Although MW had already prepared a cash flow programme, he would prepare an Action Plan/Programme for the group in advance of the meeting with Alex White/Liz Beth.

15.126 Communications

Nothing further to do until after the Parish Council has selected the new village hall site.

15.127 Any Other Business

MW queried whether, as an aspiration, and in accordance with the Village Plan and VDS, we should include a statement asking NDDC to consider making two defined areas in the village Conservation Areas. It was decided that this could be added to the draft at any time if thought sensible.

MW also asked that, as an aspiration, we add a survey map of drop-curbs to our existing draft to present to DCC Highways. This was approved and PW agreed to prepare this with a member of the public.

15.128 Date of Next Meeting

This has been arranged for 7.30pm on Monday 9th November 2015 at Sandways Farm.

Neighbourhood Planning Group – Action List from Meeting 43

Item 15.118 DS to provide comments to BM on the NP draft prior to the production of Version 16.

Item 15.120 MW, PW, DS, NH and BM to attend meeting with Alex White (AECOM) and Liz Beth to discuss the SEA Report on Friday 16th October at 11.00 am at Sandways Farm.

Item 15.121 MW, PW, DS, NH to attend meeting with a landowner at Sandways Farm at 2.00 pm on Thursday 8th October.

MW to ask LB to circulate her site selection report scoring to NPG members before the final report is prepared.

MW agreed to ask LB if she wanted an outline brief prepared for her power point presentation to the Parish Council.

Item 15.122 MW to ask LB for her comments on the School Playing Field being included as a Local Green Space.

MW to contact NDDC regarding the preparation of maps to include in the NP

MW to contact Nicola Laszlo regarding her assistance with drafting the policy to accompany the new village hall site allocation.

Item 15.125 MW to prepare Action Plan/Programme prior to Alex White meeting on 16th October.

Item 15.127 PW to prepare a survey map of drop-curbs with a member of the public.