

**MINUTES OF MEETING NO 42  
OF THE BOURTON NEIGHBOURHOOD PLANNING GROUP HELD AT  
SANDWAYS FARM AT 7.30pm ON MONDAY 7<sup>th</sup> SEPTEMBER 2015**

**Present:** M Withers, P Withers, P Overington, G Overington, A Scott, D Scott,  
N Hall, B Martin.

**Apologies:** F Gillett

**15.105 Minutes of Meeting No 41**

These were accepted as a true record.

**15.106 Matters Arising**

**Item 15.94** BM had provided an appendix to the NP containing the non-planning proposals.

MW had set up a meeting with Liz Beth to discuss the SEA Report. MW undertook to write to the landowners of the short-listed new village hall sites seeking permission for entry by consultants carrying out the Phase 1 Environmental Surveys, once funding from Locality has been confirmed.

DS had contacted the DERC to collect all the information required prior to the Phase 1 Surveys and this had been received.

**Item 15.97** DS had provided a definition of “Green Fingers” for inclusion in the NP.

BM had circulated the necessary maps.

MW had prepared a new programme and cash flow and distributed it to group members. DS said that the amount to be allowed for the Phase 1 Environmental Surveys should be £1,350 for all the short-listed sites.

**Item 15.103** Verbal confirmation had been received from NDDC that it was acceptable to upload NP information onto their maps for publication in the NP. Nicola Laszlo from NDDC had also offered the services of their digital mapping services if we required them.

**15.107 Declarations of Interest**

NH as a member of the VHMC. MW/PW as neighbours of the VHMC's preferred site for a new village hall.

### **15.108 SA/SEA Report**

Following the submission of the application for funding and technical support to Locality, MW had been through a telephone interview with Alex White of AECOM to assess whether the group could receive technical support to write up the SEA Report for the NP. He thought that Alex White would be reporting back to Locality that the group should receive the requested technical support. As yet there had been no response on the question of financial support to the application.

Alex White also confirmed that, in his view, the group should commission full Phase 1 Environmental surveys for all of the short-listed sites as part of the SEA. DS said he would inform Paul Diamond of this requirement in advance of the group securing funding.

### **15.109 Site Selection Report**

It was confirmed that everyone had read the revised Liz Beth report. Any comments from ALL members on the content would be needed by the end of the week (11<sup>th</sup> September), when LB would be available again.

MW confirmed receipt of a further proposal on one of the short-listed new village hall sites and said that another was expected. He had circulated a paper entitled "Site Selection – Proposed Procedure" to the group prior to the meeting and it was agreed that this would form the basis for the final site selection by the Parish Council, having seen and been fully briefed on the short-listed proposals. The NPG would prepare the briefing notes with help from LB. NH had told the VHMC that there would be a joint meeting with the NPG and PC before a decision was made on which site offered the best deal for the village.

MW would ask LB if she was prepared to make the presentation of the short-listed sites to the Parish Council and to attend a meeting with Nicola Laszlo at NDDC to discuss the subject of site allocations.

The site selection report will form part of the SEA report and both will follow on from the Environmental Survey results.

MW had sought the advice of NDDC (Nicola Laszlo) concerning LB's question about whether or not the allocated enabling housing site should be included within a revised Settlement Boundary. The advice received seemed to be quite different to that expected and is quite complicated. As a result, a meeting has been arranged for 14.00hrs. On Wednesday 16<sup>th</sup> September at NDDC's offices. It was agreed that it is important that LB attend this meeting and that the group write up any queries they may have in advance of the meeting. As many of the group (ALL) as possible should attend this meeting.

There followed a long debate about various different situations which could arise out of the NDDC advice. It was agreed that MW should contact Steve Savage at DCC to discuss the access roads, including the track next to "Fernleigh" and "Kiama". It is possible that DCC may not wish to adopt the road giving access to one of the schemes and this could have an effect on the number of houses needed to be built in exchange for the donated village hall land. PW to research the ownership of the track.

AS raised the issue of whether the owners of the properties adjacent to the proposed site for enabling housing development for the VHMC's preferred site had been notified of the proposal and given an opportunity to comment. PO remarked that the VHMC was said to have "put a note through their doors".

### **15.110 Neighbourhood Plan**

BM confirmed that, at present, he was working on Version 15 (A & B). MW asked that **ALL** group members read through this version and provide any comments/amendments to BM by Monday 14<sup>th</sup> September, after which **BM** would produce Version 16 and circulate it.

MW reported the response from DCC concerning the proposal to designate the school playing field as a Local Green Space. The case they had presented objecting to the designation had been well argued and presented. It suggested that the group may wish, instead, to designate the field as a Community Facility. DS queried whether the landowner was entitled to reject the NP's designation of a Local Green Space. These points are to be raised with LB to discuss how this would be dealt with and to what effect.

There had been no response to date from Clublight Developments about the proposed Local Green Space, adjacent to the proposed Mill development, and MW said that this would be taken as assenting to the proposal. DS said that the Mill River Walk needed to be defined and included on a map. BM said that he had prepared a map and **DS** is to look at this and comment.

### **15.111 Basic Conditions Statement**

This is for LB to complete once funding has been approved.

### **15.112 Consultation Statement**

This would be completed near the end of the process and would include the site selection consultation and meeting at the PC.

### **15.113 Programme**

MW had prepared and distributed a programme and cash flow which was necessary for the funding application. These were accepted. MW confirmed that he had applied for £7,808 in total but that this included £1,750 for the SEA Report which may be provided free in the technical support package.

### **15.114 Communications**

The group agreed that the situation had not changed and that a general information sheet should go out to all residents after a decision had been taken on the selection of the new village hall site.

### **15.115 Any Other Business**

DS explained that Dorset Wildlife Trust had re-examined the existing SNCIs and, in consultation with the landowners, had confirmed their status - the Kite's Nest Lane/Long Track SNCI had also been extended to the West, as far as the road. This would be shown in the draft NP.

NH had prepared a disc with many photographs of the village which he handed to PO for consideration for the front cover and incorporation in the NP.

### **15.116 Date of Next Meeting**

This has been arranged for 7.30pm on Monday 5<sup>th</sup> October 2015 at Sandways Farm.

### **Neighbourhood Planning Group - Action List from Meeting No 42**

**Item 15.106** MW to write to the landowners of the short-listed new village hall sites seeking permission for entry by consultants carrying out the Phase 1 Environmental Surveys, once funding from Locality has been confirmed.

**Item 15.108** DS to inform Paul Diamond of the requirement for full Phase 1 Environmental Surveys for all the short-listed sites as part of the SEA.

**Item 15.109** ALL to comment on Liz Beth's latest version of the Site Selection Report by the end of the week (11<sup>th</sup> September).

MW to ask LB if she was prepared to make the presentation of the short-listed sites to the Parish Council and to attend a meeting with Nicola Laszlo at NDDC to discuss the subject of site allocations.

ALL (as many as possible) to attend a meeting at 14.00hrs on Wednesday 16<sup>th</sup> September at NDDC's offices. (Nicola Laszlo) concerning whether or not the allocated enabling housing site for the new village hall should be included within a revised Settlement Boundary.

MW to contact Steve Savage at DCC to discuss the access roads, including the track next to "Fernleigh" and "Kiama". PW to research the ownership of the track.

**Item 15.110** ALL group members read through NP Version 15 (A & B) and provide any comments/amendments to BM by Monday 14<sup>th</sup> September. BM to produce Version 16 and circulate it.

DS to comment on the map defining the proposed Mill River Walk.