

**MINUTES OF MEETING NO.4 OF THE BOURTON
NEIGHBOURHOOD PLANNING GROUP HELD AT SANDWAYS
FARM AT 7.30pm ON MONDAY 8th OCTOBER 2012**

**Present:-M Withers;P Withers;P Overington;G Overington;D
Davies;R Davies;C Price;L Shepherd;J Watts;N Hall.**

Apologies:-A Scott;D Scott

Action

12.33 Minutes of Meeting No.3

These were agreed as correct

12.34 Matters Arising

12.27 – **PW** had delivered the flyers to the Parish Magazine and these were subsequently delivered to all households in Bourton.

PW and **NH** had ensured the A4 size posters were put up around the village.

The advertisement had appeared in the 5th Oct edition of the Blackmore Vale Magazine.

MW had collected a map showing the whole Parish and Settlement Boundaries.

PW had obtained the PC projector and purchased refreshments for the public meetings.

12.35 Declarations of Interest

These were collected from **GO** and **PO**.It was still outstanding from **NH**.

NH

12.36 Public Meetings

It was re-stated that the purpose of these meetings was to inform residents of what was going on in respect of the Neighbourhood Plan and to get them on side for the process to be successful.

All members of the Group were able to attend the first meeting on 16th October.**PO** and **CP** were unable to attend the second meeting on 20th October.

The following would be responsible for the various tasks:-

Opening up village hall at 6pm -**NH**

Help in setting up-**MW/PW/NH/LS/JW + others**

Setting up/operating powerpoint presentation-**PO**

Meeting people at door + handouts-**DD/PW**

Bar and refreshments-**DS/NH**

Presenting-**MW & RD**

Bringing display boards,name tags,handouts,raffle tickets,large map-**PW/MW**

Bringing prizes-**PW**

Providing tea/coffee/biscuits/milk/sugar for the
White Lion presentation-**PW**

Providing screen and cable cover for both events-**NH**

Providing further exhibits for display boards-**DD**

It was agreed that **MW** would email his powerpoint slides **MW**
to **RD** who would then add them to his own before sending
on to **PO** to set up on his laptop. A copy would also be sent **RD/PO**
to **MW** so that he could see the entire presentation. **RD**

PO to provide 50 copies of printed powerpoint presentation
for handing out to the audience. **PO**

MW to distribute opening and closing parts of presentation
to the Group for comment. **MW**

LS said that Breeze Radio would be broadcasting the events
on the days before the meetings.

Residents questions would be fielded on an ad hoc basis.

The audience would be asked whether they thought another
questionnaire would be an acceptable way of gathering up
to date evidence for the Plan. **MW**

It was noted that representatives from Gillingham, Zeals
And Penselwood would be attending the meetings. **ALL**

12.37 Special Interests/Working Groups

The setting up and running of workshops was put on hold
until after the public meetings when their relevance/need
would be discussed.

12.38 Meetings with Organisations

These would take place after the public meetings.

12.39 Funding

No further news on funding

MW handed details of the opening balance for the budget,
together with all expenditure to date, to **LS** who would
prepare a running account and report this to future meetings. **LS**

12.40 Any Other Business

MW had received a call from Elisabeth Carter who was
working on a community plan for Penselwood. It related to
the poor state of the unclassified highway between Kite's
Nest Lane and Long Lane which formed part of the boundary
between the parishes. He had asked **JW** to inspect the area
and he reported back that it was in a poor state largely due
to the mud and water on the track. He had been in contact
with the Wildlife Trust as the track had protected status and
any work on it would need to be carried out with care.
He would continue to talk to interested parties and liaise

with Elisabeth Carter as this seemed to be a good example of how adjoining parishes could work together for the good of both.

JW

MW had informed Danny Lawes who was the footpaths and bridlepaths man on the Parish Council.

NH said that there was a Curry Lunch in the village hall On 11th November which everyone was welcome to and it could be an opportunity to spread our word further in the village. Similarly he would see that a few flyers were available at the film night tomorrow the 9th October.

NH

CP would also put some in the Golf Clubhouse and **LS** would do the same in Penselwood.

CP

LS

12.41 Date of Next Meeting

This was arranged for Wednesday 7th November at 7.45pm.