

**MINUTES OF MEETING NO 38  
OF THE BOURTON NEIGHBOURHOOD PLANNING GROUP  
HELD AT SANDWAYS FARM AT 8.30pm ON THURSDAY 14<sup>th</sup> MAY 2015**

**Present: M Withers, P Withers, P Overington, G Overington, D Scott, N Hall,  
B Martin.**

**Apologies: F Gillett, A Scott.**

**15.57 Minutes of Meeting No 37**

These were accepted as a true record.

**15.58 Matters Arising**

**Item 15.46** PW reported that the Consultation Statement had been amended and she would send the revised document to the group.

**Item 15.48** MW said that members of the VHMC had met with a landowner's agent to seek clarification of their unforeseen proposals. A response was still awaited. He had also circulated the Scoping Report response concerning DCC's minerals policy.

**Item 15.49** BM had re-circulated the amended draft NP and DS and MW had reported to the PC on the question of SNCI surveys.

**15.59 Declarations of Interest**

NH as a member of the VHMC. MW/PW as neighbours of the VHMC's preferred site for a new village hall.

**15.60 SA/SEA Report**

MW reported that, in view of the unexpected response to the NPG's request for a firm proposal from the landowner of the VHMC's preferred new VH site (see NPG Minutes No 36, Para 15.36 and NPG Minutes No 37, Para 15.48), he had written to all the short-listed landowners, including those of the VHMC's preferred site, asking whether or not they wished to have their land included in the NPG's exercise to select the most suitable site. He had given them two weeks (ending 28<sup>th</sup> May 2015) to respond, after which it would be assumed that they are not interested. This action was supported by representatives of the VHMC who had been kept informed of all developments in connection with their preferred site.

NB. This action and the content of the letter to landowners had been agreed by all group members out of committee.

It was confirmed that the NPG had completed the templates provided by NDDC in order to identify the short-listed sites. It was agreed that there would also be a need for the landowners of the short-listed sites to prepare an appraisal. This would be requested by **MW** once the replies had been received from those contacted.

**MW** reported that NDDC had confirmed that Natural England had relaxed their position on the requirement for Phase 2 Environmental Surveys for the short-listed sites and they now only required Phase 1 Surveys. Planning Aid had confirmed that, with the assistance of URS, they would carry out these surveys.

### **15.61 Neighbourhood Plan**

**BM** had distributed Version 10 of the draft Neighbourhood Plan and had included some of the comments from **DS**. **DS** had raised with **MW** the possibility of amending the opening paragraph so that it became a statement from the Chairman of the Parish Council, and had drafted a second paragraph which would be an introductory statement from the NPG Chairman. It was agreed that **DS** should send the draft to **BM** for inclusion. It was also agreed that group members would read through the draft and send any comments back to **BM** by close of play on Monday 18<sup>th</sup> May.

When all comments were included, **BM** would return the draft to **MW** to send to Planning Aid. They would read through it and make any changes before sending it back to **MW**. Once agreed, **MW** would send it to Nick Cardnell at NDDC, as agreed at the previous meeting.

**DS** raised the question of what would happen to the IOWAs as it was now proposed, by NDDC, that they should be retained. **MW** thought that the NPG could still go ahead with nominating some of them as Local Green Spaces and thought that the least favoured two would probably have to remain as IOWAs.

As a separate exercise, **GO** and **PO** agreed to consider how photographs could be threaded into the Plan to support the text and to make the whole document more readable, much as was successfully done on the Village Design Statement. This would include a new photograph of the refurbished village sign which could go on the front cover.

### **15.62 Basic Conditions Statement**

It was agreed that it was still too early in the process to complete this Statement. Planning Aid had agreed to produce this document at the appropriate time.

### **15.63 Consultation Statement**

**PW** agreed to circulate her updated Statement to the group for comment.

### **15.64 Programme**

**MW** had given a warning in his last report to the PC that the NPG's timetable was in danger

of being compromised by the further delays brought about by NDDC and their prioritising resources to work on their own Local Plan. The NPG would do all it could to minimise any delay.

### **15.65 Budget/Funding**

MW was reluctant to seek further funding before knowing exactly what work would be necessary and where external consultant assistance was necessary. This situation would be kept under review.

### **15.66 Communications**

A discussion took place as to whether or not there should be a public meeting at which the NPG could report on the current position on the NDDC Local Plan, following examination. It was agreed that this would be premature in the light of the continued uncertainty. Instead, MW would give an update on the situation as part of his report to the forthcoming PC meeting which would then be minuted and copies would be available to the public on the village website and notice boards.

### **15.67 Any Other Business**

There were no other NP matters raised.

### **15.68 Date of Next Meeting**

This was arranged for Monday 15<sup>th</sup> June at Sandways Farm at 7.30pm.

## **Neighbourhood Planning Group - Action List from Meeting No 38**

**Item 15.60** MW to ask landowners of the short-listed sites to prepare an appraisal, once replies had been received from those contacted.

**Item 15.61** DS to send drafts for PC Chair and NPG Chair's introductory notes to BM for inclusion in Version 10. It was also agreed that group members would read the draft and send any comments back to BM by close of play on 18<sup>th</sup> May.

**BM** to return the draft to MW to send to Planning Aid. Once their proposals had been incorporated, MW would send it to Nick Cardnell at NDDC.

**GO** and **PO** to consider how photographs could be threaded into the Plan to support the text and make the document more readable.

**Item 15.66** MW to provide an update on the NDDC Local Plan as part of his report to the forthcoming PC meeting.