

**MINUTES OF MEETING NO 36  
OF THE BOURTON NEIGHBOURHOOD PLANNING GROUP  
HELD AT SANDWAYS FARM AT 7.30pm ON MONDAY 23<sup>rd</sup> MARCH 2015**

**Present:** M Withers, P Withers, P Overington, G Overington, A Scott, D Scott,  
N Hall, B Martin.

**Apologies:** F Gillett

**15.33 Minutes of Meeting No 35**

These were accepted as a true record.

**15.34 Matters Arising**

There were none that were not dealt with as Agenda items.

**15.35 Declarations of Interest**

NH as a member of the VHMC. MW and PW as neighbours of the VHMC's preferred new village hall site.

**15.36 SA/SEA Report**

MW reported that, to date only one response had been received from a statutory consultee, Natural England. This response contained a number of recommendations as to further survey work that would be required. This was likely to involve the expense of employing consultants to carry out the surveys. Another response had been received from the Highways Agency with no further requirements. **MW** agreed to contact Nick Cardnell at NDDC to ask him to chase the Environment Agency and English Heritage for their responses.

Following the last meeting with Liz Beth, MW, DS and PW met with two members of the VHMC to explain that a firm proposal from the landowner of the VHMC's preferred new VH site was now required, so that the NPG could approach the landowners of other potential sites to see if they wanted their land to be considered for the project on similar terms. The VHMC representatives agreed to meet the agent as soon as possible, to seek a written proposal, and would let MW know the outcome.

**MW** said that, once a response had been received, he would write to the landowners of the alternative sites to ask if they wanted their land to be considered in the site selection process. He confirmed that further sites had been eliminated from consideration for various reasons and that he would prepare a comprehensive commentary on all the sites originally proposed by the VHMC in their study.

MW reported that Liz Beth had confirmed that URS would be assisting the group by drafting the environmental report which included the site selection results.

### **15.37 Neighbourhood Plan**

Further drafting work was necessary, as a result of comments by Liz Beth at the last meeting with her. It was agreed that **DS** would re-draft parts of the environmental section and **BM** the remainder. **BM** would send these updated drafts to group members before the next NPG meeting.

### **15.38 Basic Conditions Statement**

MW reported that he had prepared a basic framework document but that this could not be completed until the SEA site selection and the draft NP had been completed.

### **15.39 Consultation Statement**

PW reported that, following advice from Liz Beth, the draft Consultation Statement needed to be amended to include a summary of the results from each consultation. **PW** agreed to work on this and send out a revised draft before the next NPG meeting.

### **15.40 Programme**

The target date for the group to complete the stage to public consultation of the NP remained at summer this year.

### **15.41 Budget/Funding**

MW reported that Liz Beth had found a potential source for further grant funding and was to provide details. No request had yet been received to repay the underspend money from the previous funder.

### **15.42 Communication**

At this stage there was nothing to advertise to the public.

### **15.43 Any Other Business**

There was none.

### **15.44 Date of Next Meeting**

This has been arranged for Monday 20<sup>th</sup> April at 7.30pm at Sandways Farm.

## **Neighbourhood Planning Group - Action List from Meeting No 36**

**Item 15.36** **MW** to contact Nick Cardnell at NDDC to ask him to chase the Environment Agency and English Heritage for their responses to the SA/SEA report.

**MW** to would write to the landowners of the alternative sites to ask if they wanted their land to be considered in the site selection process. He would also prepare a comprehensive commentary on all the sites originally proposed by the VHMC to identify the reasons for eliminations.

**Item 15.37** **DS** to re-draft parts of the environmental section of the NP and **BM** the remainder. **BM** would send these updated drafts to group members before the next NPG meeting.

**Item 15.39** **PW** to amend the draft Consultation Statement, to include a summary of the results from each consultation, and send out a revised draft before the next meeting.