

**MINUTES OF THE MONTHLY MEETING OF BOURTON PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.00 P.M. ON MONDAY, 29TH SEPTEMBER 2014**

PRESENT: S Firbank (Chairman), M Withers,
G Miller, D Lawes, C Price, A Miller, L Jones.
APOLOGIES: P Williams
ATTENDING: 10 members of the public and Iain McVie (The Clerk)

14.118 OPEN FORUM

SF welcomed everyone to the monthly meeting. He reminded all present that the 'Open Forum' is an opportunity for members of the public to ask questions or make statements. Once the 'Open Forum' is concluded the public are present to watch and listen to proceedings only. A member of the public asked for an update on the repair of the two benches in the village. SF stated this would be discussed in the formal meeting. SF informed the meeting that along with benches the parish council are responsible for the playground equipment. This does have annual maintenance costs which are paid for by residents from the council precept. Sadly children have now been seen trying to undo bolts on the equipment which is causing a danger to legitimate users. He expressed his disappointment that this is happening and took the opportunity to remind everyone that the individuals responsible for this mindless act are likely to be residents.

14.119 DECLARATIONS of INTEREST

S. Firbank and C Price declared a personal interest in Bourton Mill (neighbour).
M.Withers declared a personal interest in the potential Village Hall site (neighbour).
G. Miller declared an interest in relation to the item on Solar/Wind/Photovoltaic Sites.

14.120 MINUTES OF THE PREVIOUS MEETINGS

All present agreed they were accurate and the August minutes were signed as a true record by SF.

14.121 ACTIONS ARISING FROM THE MINUTES

SF confirmed the following actions had been completed:

The two village benches had been checked with remedial work arranged for one and he requested the parish council agree to replace the bench at Breach Close with a four seater recycled material bench. Following discussion this was agreed and the cost to be no more than £480 plus cost of setting bench into the concrete base. **Proposed by MW, Seconded by AM and agreed by all.**

ACTION: IM to arrange from a choice of three suppliers and arrange fitting.

SF confirmed that DCC will arrange the street lights daily turn off during October. Item discharged. SF confirmed letter went to NDDC enforcement officer to reassess the risk of an unstructured earth bank (Bridge Street) that exceeds the 300mm height limit set out in legislation. IM stated that a reply had been received (29/9/14) from NDDC re affirming their original view and confirming that no further action would be taken by NDDC and that they had previously informed all residents affected of this decision. Item discharged.

SF confirmed that the request for the parish council to confirm the number of proposed planning for private dwellings, including bedroom numbers was not information the parish council have. Item discharged. He stated that should individuals wish to have this information then it should be obtained from NDDC SF confirmed that the vegetation in Bridge Street had been cut back on behalf of the mill site owner and the cost would be re-charged to him in October. Item discharged. IM confirmed that all other actions had both been completed and confirmed on the August minutes or were an agenda item.

14.122 REPORTS BY THE DISTRICT AND/OR COUNTY COUNCILLOR

SF confirmed the apologies of the County Councillor.

GM confirmed that NDDC were now progressing management and 'back office' partnership working with West Dorset and Weymouth and Portland district councils to meet the future budget shortfall. He stressed that the provision of local services and local access to advice and support would remain but the savings would need to be made to maintain services to the public. He stated that the savings would be in the region of £4.6 million over 5 years for all three district councils. He confirmed that this partnership would introduce 'hubs' across the three areas in a similar way to the current Gillingham model. He stated that the existing NDDC offices at Blandford and Weymouth would either be sold or rented to raise revenue and reduce on costs with Dorchester main office

being retained. MW asked if this would mean the district councils being run from the same offices as County Hall. GM stated this would be unlikely as the services provided by the county are different to the district(s). SF thanked GM for the update.

SF informed the meeting that the provision of Superfast broadband for Bourton Parish will be completed in 2015 and that this information was available to the public through our village website. SF also confirmed that there was public consultation for the Local Government Boundary Commission changes which merge Bourton Parish and Motcombe together with two district councils. He confirmed this would not change the parish council arrangements. Again he confirmed this information was on the village website and the village notice boards for everyone's information.

14.123 PLANNING MATTERS

Applications received – None.

MW informed the meeting that while there had been no formal applications there had been e mail correspondence between NDDC and the Clerk concerning the outline planning for Rugby Cottage. He confirmed the parish council had reaffirmed its observations from the original application.

MW also informed the meeting that a Bell Associates had written to the parish council concerning a potential planning application for Primrose Farm. He informed the meeting that there would need to be a reply from the Neighbourhood Planning Group which he would arrange with the clerk.

Applications granted - None

Applications withdrawn - None

All applications can be viewed on dorsetforyou planning portal or via the village website.

14.124 Bourton Mill

SF stated that the owner was working with others to progress the finances to support the development of the site and would keep the Parish Council and village informed of any progress.

14.125 Solar/Wind/Photovoltaic Sites

IM read out a written update from PW confirming that environmental impact assessments do not have time limits and that the threat of further large wind turbine developments do remain.

14.126 FINANCE

14.126.1 Accounts to be paid

P. Cowell	August cemetery cut	£149.00
I.J. McVIE	Office Expenses	£ 21.30
HMRC	Q1 PAYE	£ 314.00
Pearce Seeds	Annual cemetery weed kill	£43.20
P. Cowell.	Bridge St & playground work	£ 270.00
P. Cowell	September cemetery cut & hedges	£ 219.00
BDO	2013/14 audit of accounts	£276.00
T. Green	Front cemetery walls & emergency repair	£4530.84

Proposed by PW, Seconded by CP and agreed by all.

14.126.2 Accounts received

Mr.G.Moores.	New cemetery grazing rent for 2013 and 2014.	£120.00
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14.126.3 Grants and Donations

SF asked that the council to agree to provide £428 to repair the foundations for the village Christmas tree. **Proposed DL, Seconded by AM and agreed by all.**

IM confirmed that we had received the first quote to complete the cemetery wall repairs along the east side adjacent to the cottages. He confirmed this was £4891 and that he had asked Mr T.Green to examine the condition of the wall and while there is a need to repair and replace some of the brick work it is generally in good condition but has got weather damage. MW asked how much of the council budget had originally been set aside for the front walls. IM confirmed this was £10000. MW pointed out this therefore would be financially viable. After discussion it was agreed to get two further quotes as per the parish council standing orders.

ACTION: IM to arrange two further quotes and bring to the October meeting.

14.126.4 2013/2014 Accounts

IM updated the meeting that the 2013/2014 accounts had now been signed off as accurate and that the legal notice had been placed in the notice boards should any members of the public wish to view the accounts.

14.127 NEIGHBOURHOOD PLANNING GROUP

MW informed the meeting that the NPG had been over the past two months assessing in detail the fourteen sites originally identified in the dossier prepared by the VHMC. The preliminary results had been discussed to establish that the same facts and criteria had been used in each assessment, and notes taken to confirm these. Contact had been made with NDDC and Planning Aid seeking their guidance as to the next steps needed to complete the SEA so as to give it the best chance to pass the public examination stage of the NP process.

Advice had been received from Locality concerning the writing of the NP policies and this will be the next task for the group, either on its own or with assistance of consultants. As a result of the suspension of assistance from NDDC over a five month period the Programme is about three months behind schedule. Everything is being done to catch up this lost time but the group is made up of volunteers and sometimes other issues can impact on progress. The Programme is still ahead of the NDDC Local Plan process. MW confirmed that from October NDDC will have a dedicated member of staff in place for NP matters.

14.128 NEW VILLAGE HALL

IM read out a written update from PW. This confirmed that the VHMC had received initial advice from Hillary Ritchie in relation to fund-raising. She had confirmed that until a site has been confirmed there is little that can be achieved in relation to serious fund raising from grant making bodies. She considers that it is reasonable for the VHMC to assume that the value of the preferred site will be enhanced by the permissive environment relating to potential residential development on this site. This means that the preferred site's value should be in the region of £200,000, a figure which should be helpful when it comes to seeking matched funding.

14.129 TRAINING

SF asked Councillors to ensure they do attend training.

ACTION: LJ and AM to speak to the Clerk and arrange suitable training.

14.130 FOOTPATHS

SF confirmed that the County Councillor and DCC would continue with the work to investigate the history of Footpath 11.

ACTION: Andrew Cattaway will arrange for DCC to investigate the history of Footpath 11 and options to resolve the issue amicably.

PLEASE NOTE Any member of the public can contact DCC on the dorsetforyou, footpaths section and report a problem on line.

14.131 HIGHWAYS

SF informed the meeting that DCC had asked for parish and town councils to complete a consultation document concerning future services. This is also advertised on the village website. The full council completed the survey. (Note: It has now been submitted to DCC).

14.132 TRANSPORT

SF confirmed there were no new updates.

14.133 COMMUNITY SAFETY

SF informed the meeting that DCC Fire Authority had circulated a public consultation document concerning future services. This is also advertised on the village website. The full council completed the survey. (Note: It has now been submitted to DCC Fire Services Authority).

SF informed the meeting that Healthwatch Dorset had circulated a public consultation document concerning future services. This is also advertised on the village website. He informed the meeting that the Doctors Surgery was aware of this but is part of a consortium that is based in Wiltshire. He asked that individuals consider this consultation and reply directly themselves.

14.134 PARISH COUNCIL MARQUEE

SF informed the meeting that the marquee needed to be cleaned and following discussion this was agreed by all present

ACTION: AM to arrange cleaning as marquee now stored by him

14.135 CHRISTMAS PANTOMIME

SF informed the meeting that Emma Bevan from the village has volunteered to produce a Christmas Pantomime in January 2015, using the village hall. She has placed adverts asking for volunteers to perform and support the production. All councillors agreed this was a good idea and agreed to make available the funds from the Village Events Funding account.

14.136 QUALITY TOWN COUNCIL SCHEME

SF explained this scheme and confirmed that IM would like to progress this and get Bourton Parish Council accredited by late 2015. Following discussion this was agreed and IM to progress in 2015.

14.137 CORRESPONDENCE

28/08/14	DCC	Flood Resilience questionnaire - To flood warden and Chairman-Filed
28/08/14	DAPTC	Letter from Minister for Disability - To all Councillors for information
28/08/14	Dorset Police Crime Comm.	Advert for community safety funding - Website
28/08/14	Dorset Fire Service (DFS)	Consultation for future services information - Website & all councillors
28/08/14	DAPTC	Information to clerks - Filed
28/08/14	DAPTC	Information on filming/recording of meetings - To all councillors and filed
28/08/14	Dorset Police Crime Comm.	Equality and Diversity Training Offer - To all councillors and filed
28/08/14	NDDC	Information on planning codes and reference numbers - To councillors
28/08/14	DAPTC	NALC consultation on future planning processes - All councillors & NPG
28/08/14	DAPTC	A survey request for a university student - Website for information
28/08/14	DCC (letter)	Flood Warden and flood resilience questionnaire - Already actioned.
07/09/14	DCC	Preparation for salt bins information - To Councillor A. Miller for info.
07/09/14	DAPTC	Information on 'accessible Britain' Programme - Filed
07/09/14	British Legion	Information on public liability at parades - Filed
07/09/14	Mr Benge	Email correspondence in relation Bourton Mill - Reply done
09/09/14	38 Degrees	Petition to oppose reduced facilities Dorchester Hospital -Website
09/09/14	DAPTC	Cancellation of one training session in September - To all Councillors
09/09/14	Dorset Waste Partnership	Consultation for future services information - All Councillors & Sept Mtg
09/09/14	JF. FEY	Responses to mill site insecurity/demolition works - All Councillors & local residents with Chairman dropping letter to Bridge St. residents
13/09/14	DCC	Traveler, gypsy sites consultation document - All councillors & website
13/09/14	Healthwatch Dorset	Information on services & advert for volunteers - Website
26/09/14	DCC	Information on two courses aimed at Clerks - Noted and filed.
26/09/14	CPEND Super Broad Band	update, Bourton will be live in 2015 - Councillors & Website
26/09/14	3 Rivers Gillingham	Autumn magazine for SP8 - To all Councillors and on Website
26/09/14	Cranborne Chase AONB	Planning Event for 6th November - To Chairman of BPC and NPG.
26/09/14	Dorset Police Crime Comm.	Information to access PCC community safety fund - Filed
26/09/14	DAPTC	Healthwatch Consultation document - To Councillors and Website
26/09/14	NDDC	E Mail concerning Rugby Cottage development - Reply sent 27/9/14
26/09/14	Bell Associates	Letter concerning land Primrose Farm - To NPG for reply direct.
26/09/14	Local Govt. Boundary Comm.	Information on electoral review – Notice boards and BPC Meeting 29/9/14
26/09/14	DCC	Advert for 2015 schools admissions - Both notice boards

Please contact the clerk if you require any further information.

14.138 ELECTION OF CO-OPTED COUNCILLOR

This item was discussed and completed in a closed session and following a ballot Jenny Morgan was duly elected.

ACTION: SF to inform JM and IM to inform NDDC and complete paperwork.

14.139 ANY OTHER BUSINESS - NONE

14.140 DATE OF NEXT MEETING - MONDAY 27TH OCTOBER 2014

14.117 SF thanked everyone for attending and formally closed the meeting.

Chairman: S.Firbank

Date: 29th September 2014

Note: The minutes will be reviewed and formally ratified by the BPC on 27th October 2014

VIEW THE BOURTON VILLAGE WEBSITE FOR INFORMATION and NEWS
www.bourtondorset.org