

MINUTES OF THE MONTHLY MEETING OF BOURTON PARISH COUNCIL

HELD IN THE VILLAGE HALL AT 7.00 P.M. ON MONDAY, 25TH JULY 2016

PRESENT: S Firbank (Chairman), M Withers, G Miller, J Morgan,
A Miller, M Martin, P Williams and I McVie (Clerk).

APOLOGIES: T Heaton, Andrew Cattaway and Roger Bell (DCC)

ATTENDING: 8 members of the public and PCSO Vicki Levy (Police).

16.47 OPEN FORUM

SF reminded all present that the open forum is an opportunity for residents to inform the parish council of issues or bring appropriate matters to the council's attention. SF reminded everyone that they should contact parish councillors between meetings to raise matters.

PCSO Levy informed the meeting that since the 27th June there had been one crime reported which was a report of a damaged window in Breach close on 19/7/16 at 8pm. SF asked if suspicious vehicles are seen at the old mill site should this be reported to police. PCSO Levy said it should and she confirmed that police had increased visits to the site and had recently removed people from the site and taken their details. She stated that most trespassers have been found to be photographers and art students rather than locals. SF thanked PCSO Levy for the update.

A member of the public asked about the ongoing works by SSE in the village and pointed out that they had gone past the stated completion date. SF stated that the works had commenced without any prior notification to the parish council or individual residents, hence the first note of the works being made at the last parish council meeting. There was then a discussion about the availability of past minutes of council meetings and it was confirmed these are available on the parish council section of the village website. The same member of the public asked what the position was concerning the naming of Primrose Lane. SF confirmed this had been one of three locations identified to NDDC where road names were not identified with signs. The clerk confirmed that NDDC had agreed to write direct to the member of the public who raised the original enquiry about road names and that the parish council had previously agreed to leave this with NDDC to respond to the original reporter directly. There then followed a discussion about whether 'Primrose Lane' (the lane leading to the village hall) had been adopted by the county council. SF stated this was a matter for the residents who had different views and documents and that the parish council would leave this with them to discuss and if they wish to raise with the appropriate county or district council. The same member of the public asked if the proposed resurfacing work on the Dorset section of the A303 would take place in 2017. JM confirmed that Highways England had committed to this resurfacing work being completed by this time next year, providing the budget projections stayed the same in the year ahead. JM also confirmed the surface would be the newer noise reduction material albeit this wears quicker than the older type of surfacing.

A member of the public confirmed that along with the Chairman and Clerk a response from the parish had been submitted to the recent bus service consultation. SF reminded the meeting that this public consultation had also been placed on the website and the noticeboards. There was a discussion on the current use of the bus service(s) and SF reminded everyone that the NORDCAT and MERELINK schemes were available to residents to use. He acknowledged though that the Nordcat scheme did involve an initial joining fee for individuals. A member of the public also pointed out that the scheme involves a 24 hour notice period to book a vehicle and driver. The parish council noted the current low use of the existing bus services and it was pointed out that the profitable urban routes are not allowed to subsidise the less used rural services. The member of the public pointed out that the need for improved public services is likely to increase in the next ten years given the age of many residents in the village. MM pointed out that the reality is that any provision of a public funded bus service has to be based on use and at the moment the usage for the bus services in Bourton is small therefore the reality is that if anything such a service will decrease, therefore the need for the parish council to continue to support volunteer services such as the Mere Link Scheme is vital. All councillors agreed with this point. SF thanked everyone for their efforts in particular Ruth Hounsell and reminded everyone that the parish council will always support the Mere Link Scheme and would encourage residents to use it.

16.48 DECLARATIONS OF INTERESTS

MW declared a non-pecuniary interest and personal interest within the New Village Hall agenda item as he is a next door neighbour to one of the potential sites for the new village hall.

SF declared a non-pecuniary interest and personal interest within the Bourton Mill agenda item as he is an adjacent landowner to the site.

16.49 MINUTES OF THE PREVIOUS MEETINGS

The June minutes were then agreed as an accurate record and were signed by the Chairman.

16.50 ACTIONS ARISING FROM THE MINUTES

SF confirmed that the two actions from previous meetings were as follows:-

P.3 16.12. Clerk to write to DWP for additional waste bins for village. The clerk confirmed this action was completed and that he had chased DWP up by email. DWP have yet to reply back to the parish council therefore the clerk will write a letter of complaint to DWP. **Item ongoing.**

P.14 16.45. Clerk to complete DCC Registrar Office Consultation. The clerk confirmed this had been done and copies were sent to all councillors. **Item discharged.**

16.51 REPORTS by the DISTRICT and/or COUNTY COUNCILLOR

SF confirmed that there was no update for this meeting on behalf of the County Council.

PW reminded the meeting of the ongoing process to combine the existing nine county and district authorities. He stated that the likely outcome will be two unitary authorities for Dorset, one being URBAN for the Bournemouth/Poole conurbation and one being RURAL for the rest of Dorset. PW stated that the nine authorities are continuing with a broad consultation process commencing in mid-August for eight weeks till mid October 2016. This will include surveys to every household, roadshows and extensive use of social media to gather as much opinion from residents and businesses to inform a final decision. PW stated that once the consultation is concluded and providing all authorities agree a decision it would go to Parliament for approval. There would then need to be some boundary work completed in 2017-18 to then go live at the following council elections. While these changes will provide savings it is likely that some current services provided by district or county will be devolved to town and parish councils. Currently the 'model' Dorset are looking at is in Cornwall where there is one unitary authority that has realised greater savings than were first identified. PW stated that he and County Councillor Cattaway will continue to keep the parish council and residents informed as the project progresses.

PW informed the meeting that the current Leader of NDDC Councillor Deborah Croney is standing down and the election for the new Leader will take place on 26th July 2016.

16.56 PLANNING MATTERS

16.56.1 Applications received – One

918/16 Little Brixey's, Factory Hill – Erect first floor side extension and balcony. MW confirmed the

Planning Sub Group had considered this and there were no objections and NDDC have been

Informed. All councillors noted this.

16.56.2 Applications granted – One

610/16 Bourton Mill detailed plans of the 35 dwellings, roads and layout. See agenda item 16.56.4.

16.56.3 Applications withdrawn - None

All applications can be viewed on dorsetforyou planning portal and via the village website.

16.56.4 Bourton Mill

SF informed the meeting that the NDDC Development Management Committee met on 19/7/2016. and agreed the application. GM stated that this means the demolition and building phases could commence and it should be reasonably straight forward for the builder. PW asked that it be noted that the NDDC did take note of the concerns raised about the temporary use of the IOWA by the developer, but, given the existing policies and that this can be made good by the developer on completion of the building works NDDC agreed to this temporary use of the IOWA.

16.56.5 Solar/Wind/Photovoltaic Sites

PW confirmed the developer was still keen to progress the solar development on the Cucklington site but activity has stalled due to some funding challenges.

16.57 FINANCE

16.57.1 Accounts to be paid – Seven

P. Cowell	July verges and cemetery cuts	£388.80
GGA Associates	Survey work VHMC	£900.00
Elite Playgrounds	Play Area and equipment repairs	£1008.00
Beauchamps	Survey work VHMC	£840.00
Mrs. H Palmer	Training for VHMC re business cases	£40.00

Mrs. G. Overington	NPG printing costs	£200.00
I. McVie	Office expenses and mileage Inc. training	£ 47.75

Proposed by MW, seconded by JM and agreed by all councillors.

16.57.2 Accounts received – One.

Rent for the 2015/16 and 2016/17 year on new cemetery (paid up to 1/4/17) £120.00

16.57.3 Grants and Donations. None.

16.58 NEIGHBOURHOOD PLANNING GROUP

MW stated that “The regulation 14 six week consultation period has ended and the NPG has received a number of comments, suggestions and questions. As part of the NP process the NPG must consider all of these and decide whether it wishes to include them or amend the draft neighbourhood plan accordingly. This process will begin at a meeting arranged for 1st August 2016. Once this has been thoroughly reviewed, the NPG must complete its Consultation Statement and Basic Conditions Statement and send these, with the draft NP to NDDC who will then start their own six week public consultation period. At this point, apart from responding to NDDC questions, the NPG’s work is nearly complete. Should any major issues arise from this second public consultation then it may be necessary to make further amendments to the draft neighbourhood plan. If not, then NDDC will select an Independent Examiner who will submit the plan to him/her to check for soundness. If he/she finds that the plan is sound then it will be allowed to go forward to a Referendum which will be organised and funded by NDDC.” SF thanked MW and the NPG team for their efforts he asked all councillors if they had any further comments to make as part of the current consultation. PW asked if there were any confirmed dates for this timetable. MW stated there was not as it would now be up to NDDC to progress. MM asked what level of responses had been provided by residents. MW stated that apart from responses from statutory consultees like the parish council or national organisations that respond to all neighbourhood plans there had been fewer than ten. Of these there had been some comments about the new village hall site selection and the landscape analysis. GM stated this is a reflection of the excellent consultation taken by the NPG. PW stated this was a good sign of the support from the village. All councillors confirmed they had nothing more to add and were happy with the document.

16.59 NEW VILLAGE HALL

PW provided the following update from Mike Chapman

“Two surveys of the existing hall building have now been received and are under active review by the new hall team. These surveys provide a baseline of time and cost for the existing hall/site and on which justification for a new hall can be soundly based. A statement on the surveys’ conclusions will be provided to the next PCC in September.

The new village hall team is holding a brainstorm/ideas meeting on 26th July which is intended to provide a clear sense of direction in terms of the purpose and future use of a new hall and therefore the basis for the Business Plan. Members of the team will be attending a Dorset Community Action training session in August to ensure that our plans and actions are in tune with current best practice.”

16.60 TRAINING

SF confirmed that the parish council has achieved a two star (maximum three) award for providing training to its councillors in 2016/17.

16.61 FOOTPATHS

PLEASE NOTE Any member of the public can contact DCC on the dorsetforyou website, footpaths section and report a problem on line.

SF confirmed there were no updates for this meeting.

16.62 HIGHWAYS

JM informed the meeting that she, along with the chairman and clerk had attended a recent presentation by Dorset County Council Highways. JM stated that following a rather lengthy explanation of the current achievements of DCC Highways town and parish councils were informed that due to current and future funding reductions DCC Highways would be reducing its services. While it will continue to provide the essential and emergency services to roads and highways (core functions) it will not do some of the non-essential functions. These include cyclical sign cleaning, finger arm replacement, village gateway signing, non-essential sign replacement, cutting back verge encroachment on footpaths, programmed gully emptying on minor roads, annual grip cleaning, footway sweeping, clearing fallen leaves from gullies, snow clearing (until priority and community routes are cleared) and cutting back verges into surface water gullies. JM confirmed that these types of jobs would be for town and parishes to take up at their expense via three options. These are the use of volunteers, the hiring of a suitable contractor and paying DCC to complete the works. The clerk stated that it would be likely that parish councils would need to use

a combination of volunteers or a local contractor and the use of DCC where a specialist machine would be needed, such as gully emptying machine. Following a discussion it was agreed that the clerk would clarify the types of additional work the parish could do and provide an options paper for the parish council to consider.

ACTION: IM to report back to next meeting.

16.63 TRANSPORT

SF stated that this had been covered in the open forum and there were no other updates.

16.64 COMMUNITY SAFETY

PW confirmed that the speed indicator device would be back in operation from 27th July 2016. Since the meeting the following from Dorset Police has been issued via Dorset Alert.

Did You Know That Many Dorset Police Services are Available Through The Website?

Do It Online is a contact portal that can be found on the front page of our website www.dorset.police.uk. Here you can select the service most appropriate to your enquiry and complete the form as directed. The Do It Online function enables you to make enquiries without the need of calling 101, therefore saving your time and any unnecessary expense.

Report a crime or Incident - If you have something to report, which isn't happening now, please use this form under the Do it Online tab

Request a call back - You can ask us to give you a call back at a time that suits you by going to this section of the website

Message for an Officer - If you would like to leave a message for a specific employee you can do so online using this tab under the Do it Online tab

Make a complaint - If you wish to make a complaint or leave feedback for us you can do so using the new Complaints or other Feedback form found under the Do it Online section

Freedom of information - Would you like to obtain some information under the Freedom of Information Act? Please visit this section of the website

Compliments & feedback – You can use this section, found under the Do it Online section of the website, to provide us with comments, compliments and suggestions about the service we provide

General enquiry - You can make a general enquiry quickly and easily without the need to call 101 and wait in a queue.

Email us - You can send an email to 101@dorset.pnn.police.uk

Call us - If you cannot use our online services, call 101 for non-emergency issues

Finally, remember: in an emergency, dial 999

alert@neighbourhoodalert.co.uk .

16.65 PARISH COUNCILLOR VACANCY

SF confirmed that there had been no applicants and NDDC had confirmed that the parish council could appoint a co-opted member as soon as possible. SF confirmed there had been one notification of interest. Following a discussion it was agreed to invite Mr Mike Chapman to be co-opted onto the parish council.

Proposed by PW, seconded by JM and agreed by all councillors.

ACTION: IM to inform Mr Chapman for the August meeting (Note completed by email on 26/7/16)

16.66 Revised date for October meeting 2016

SF confirmed that the parish council had been asked by the VHMC to change the forthcoming October date to **Monday 31st October 2016 at 7pm.**

ACTION: IM to publish amended dates and inform VHMC Secretary. (Note completed 26/7/16).

16.67 VILLAGE FETE 2016

SF confirmed that the fete took place and was another successful event. He confirmed that the profit made by the parish council running the burger stand would go back into the pot and be divided up amongst the other groups who supported the day such as the school, the church and the village hall. SF asked that the minutes reflect the appreciation of the parish council and the village for the efforts made by the organisers and individuals who volunteered their time on the day. All councillors fully supported these comments.

16.68 CORRESPONDENCE

24/06/2016	Clublight	Additional copy of up to date plans - To Cllr Morgan as SPOC
24/06/2016	DCC	Community Transport Toolkit - copy to Chairman noted, filed
27/06/2016	DCC	County Council Survey for parish councils - All councillors
03/07/2016	NDDC	Planning application Little Brixneys - PSG and website
03/07/2016	DCC	Closure of mobile library services - All councillors and website
24/07/2016	DAPTC	DAPTC AGM 2016 information - To all councillors

16.69 ANY OTHER BUSINESS

SF confirmed that the telephone box had now been excellently restored and there is a proposal to use it as a book swop. Following a discussion it was agreed to research whether the kiosk and its location would be suitable for a community defibrillator. A resident, Mr Clive Stocker, kindly agreed to do the research work on behalf of the village and report back to the council in the near future.

ACTION: SF will update the meeting once a report has been submitted.

16.70 DATE OF NEXT MEETING - MONDAY 22ND AUGUST 2016 AT 7PM.

Chairman: S.Firbank

Date: 25th July 2016

Note: The minutes will be reviewed and formally ratified by the BPC on 22nd August 2016