

**MINUTES OF THE MONTHLY MEETING OF BOURTON PARISH COUNCIL  
HELD IN THE VILLAGE HALL AT 7.00 P.M. ON MONDAY, 24<sup>TH</sup> APRIL 2017**

**PRESENT:** S Firbank (Chairman), M Withers, T Heaton, P Williams, M Withers, J Morgan, M Chapman, G Miller, and H Bedford (Clerk).

**APOLOGIES:** A Cattaway (County & District Councillor), A Miller, M Martin, PCSO Vicki Levy.

**ATTENDING:** 8 members of the public.

**16.219 OPEN FORUM**

- A member of the public reported on the Bourton Community Speedwatch Team – see agenda item Community Safety.
- A member of the public reported a padlocked gate on the bridleway just north of the A303. The member of the public confirmed that the padlock has been reported on Dorsetforyou.
- A member of the public commented that Primrose Lane needs sweeping and confirmed that a hole in the road on Primrose Lane has also been logged on Dorsetforyou.

**16.220 DECLARATIONS OF INTERESTS**

- SF declared a pecuniary interest and personal interest within the Bourton Mill agenda item as he is an adjacent landowner to the site. SF confirmed that he would step aside as Chair during the agenda item regarding The Mill and pass the role of Chair to MW for that item.

**16.221 MINUTES OF THE PREVIOUS MEETINGS**

- The March minutes were agreed as an accurate record and were signed by the Chairman.

**16.222 ACTIONS ARISING FROM THE MINUTES**

- P 59 - 16.199 A member of the public shared the Parish Litter Pickers update and requested BPC chase up an outstanding request for litter picking along the A303 and B3092 – BS correspondence / HB followed up as well
- P 60 - 16.204.2 SF to liaise with the developers (re Engine - see agenda item)
- P 61 - 16.212.1 The Clerk in conjunction with the Speedwatch team (see report from S Williams)
- An FOI request to identify how many primary schools in the county are bounded by de-limited or 40 mph roads with no safe crossings and limited off-road parking – Clerk to liaise with S Williams
- An assessment of the compound effect of the measures that we have taken as a community: white gates, Speedwatch, SIDs, regular airing of the subject locally. – Clerk to liaise with S Williams
- Costs and feasibility of the erection of flashing “school children” signage close to the school. – Clerk to liaise with S Williams
- A campaign with the school to express broadly based community concern to Highways and the County Council more generally. – Clerk to liaise with S Williams
- Encouragement of the reporting, even if anecdotal (to Speedwatch?) of incidents along the length of New Road and West Bourton Road. – Clerk to liaise with S Williams
- Establishing a view on the contribution and traffic calming measures the community might be prepared to sign up to. – Clerk to liaise with S Williams
- P 62 - 16.213 MM to draft a statement on behalf of BPC to be sent to the CCG soonest - Done

**16.223 REPORTS by the DISTRICT and/or COUNTY COUNCILLOR**

- Cllr Williams reported that the Unitary Council report is now in the hands of the Secretary of State Rt. Hon Sajit Javid MP. Due to the General Election, government is in purdah which means that no decision will be made until after 8<sup>th</sup> June 2017
- Cllr Williams confirmed that all but the Planning team at North Dorset DC have moved to Dorchester. Planning mostly remains in Norden although the Planning meetings are now taking place at Durweston Village Hall.

**16.224 PLANNING MATTERS**

**16.224.1 Applications Received - None**

**16.224.2 Bourton Mill – SF handed Chair to MW for this agenda item**

- MW confirmed with The Clerk that the necessary paperwork had been received relating to Notice of the motion to rescind decision made 16.185.2.  
**Proposed by P Williams, Seconded by JM, Unanimously agreed by all Cllrs present.**
- JM reported in depth regarding the recent oil spill in the River originating at The Mill site, how the matter had been managed by the EA and how she has been in regular contact with the residents of the immediate vicinity.
- Since the spill, JM confirmed that the meeting on April 13<sup>th</sup> with PW, Hannah Smith, The EA, LGB Wembley was hugely useful.
- JM and PW will liaise to draft a letter (which will be sent to all Cllrs prior to sending for overall input) to C Field requesting Ground Penetrating Radar (or similar) be used when they proceed with the

Geophysical Survey. Whilst the Council cannot insist on this course of action by the developers, the Council wish to make their concerns and aspirations known to both the Developer and to reassure local residents.

- JM has liaised with all residents of Bridge St requesting 2 questions each to present to the Developer at the Mill.
- PW confirmed that the EA have still not submitted their report to the DCC/NDDC as they are awaiting additional information from Fairhurst in relation to the amended flood risk assessment.
- PW confirmed that Hannah Smith (NDDC Planning) was not in receipt of the full Section #278 supporting paperwork from C Field and therefore two necessary approvals are as yet not in place: 1: for the temporary diversion of the river and 2: the road closure of Factory Hill. PW confirmed that C Field are on the case and aim to provide all appropriate documents to NDDC soonest.
- MW thanked JM and PW for their ongoing efforts and hard work.
- Bourton Mill Engine – SF confirmed that after consulting Richard Vincent and the Trustee of The Engine, that the Engine would be relocated to Sherborne Museum rather than at The Mill.
- **MW handed Chair back to SF**

**All applications can be viewed on dorsetforyou planning portal and via the village website.**

**16.225 FINANCE**

**16.225.1 Accounts to be paid**

H Bedford	April Wages and Expenses	£ 494.74
DWP	Litterbin emptying	£ 351.00
P Cowell	#1222 (£ 150.00), #1223 (£ 60.00) #1224 (£ 178.80)	£ 388.80

**Proposed by MW, Seconded by PW. Agreed by all Cllrs**

**16.225.2 Accounts received - None**

**16.225.3 Grants and Donations - None**

**16.226 NEIGHBOURHOOD PLANNING GROUP**

- MW gave an update:  
*“Following NDDC’s public consultation process on our draft Neighbourhood Plan I am informed that they received 11 responses in all. These will all be posted on the NDDC (Dorsetforyou) website this week.  
 These responses do not necessitate any action by the NPG or NDDC as they are simply passed on to the chosen Examiner. NDDC have given us a list of three organisations who can provide NP Examiners and the NPG will be discussing these with NDDC prior to selection. I am further informed that the process of Examination, once selection has taken place, can take between 3-6 months to conclude.”*

**16.227 NEW VILLAGE HALL**

- MC gave an update:  
*“Our application to the Lottery Awards For All fund was submitted on the 6th April.*

*The main section of the application that spells out what we have asked for is as follows:  
 “The current Village hall in Bourton was established in 1979, and is a very well used and integral part of our rural community.  
 The ‘Bourton Community Gathering-understanding our community needs’ is a 6 month consultation project to investigate the needs of the community and aspirations for a new Village Hall. The consultation process will show-case current usage of the hall with displays/tasters from various user groups.  
 To augment social media we are looking to hold ‘Community Gatherings’ to tap directly into the ideas and priorities of the village and surrounding rural area.  
 We have planned five Gatherings to achieve this:  
 To ‘kick start’ the Consultation we are planning cost-effective participation in the Village Fete, held at the primary school to target engagement with families, children and young people, though tailored engagement activities.  
 Two presentation evenings at the current Village Hall (afternoon & evening) with a presentation from the Trustees on the potential new build and some focus group consultation exercises to gather evidence of need.  
 Building on past experience, we shall then hold two curry meal events during the autumn to encourage in the older people in the village and enable us to listen closely to them. We shall round up our consultations with a general meeting to draw the threads of current and future needs together and feedback to all involved.  
 With support from Dorset Community Action, we will undertake market research & community profiling to define the right outcome for a new Hall. Following on from the gatherings, further consultation*

activities in the form of a questionnaire/survey to ensure comprehensive representations and inclusion from the more isolated/vulnerable members of the community.

The grant is needed to cover:

- Dorset Community Action market research and Consultation design support
- Promotion and publicity
- Consumables
- Architects costs for displaying plans for the new hall options
- Hire of Hall, marquee and equipment
- Catering and refreshments
- Entertainment
- Printing and analysis of consultation results”

We await the Lottery’s verdict on the application. This is likely to take 2 months.

We also await further input from DCA on the results of the stakeholder meeting held in the Hall on the 22nd March, including a full write-up of the meeting itself and further meetings with other external stakeholders including the Dorset Clinical Commissioning Group.

Our next tasks will be to draw up a series of questionnaires aimed at all of the relevant sections of the community and to recommence analysis of design and cost options for the Hall itself.”

#### **16.228 TRAINING**

- DAPTC have confirmed BPC Cllrs may have a bye year of training
- SF and JM will receive the DAPTC 2Stars certificate on Thurs April 27<sup>th</sup>.

#### **16.229 HIGHWAYS**

- JM reported that there is still no confirmed date as to when the A303 adjacent to Bourton will be resurfaced with sound minimising surface.

**PLEASE NOTE Any member of the public can contact DCC on the dorsetforyou website, highways section and report a problem on line, including defective, obscured road signs, potholes, blocked road drains and issues with manhole covers.**

#### **16.230 TRANSPORT**

#### **16.231 FOOTPATHS**

- The Clerk noted that there is a fallen tree crossing Footpath#11 which TH will investigate.

**PLEASE NOTE Any member of the public can contact DCC on the dorsetforyou website, footpaths section and report a problem on line.**

#### **16.232 COMMUNITY SAFETY**

- PCSO Vicky Levy confirmed by email that “Once again good news for Bourton we have had no crimes reported since the last meeting, There has been one incident unfortunately were a dog ran off from its owner whilst on a walk and chased and attacked some deer, with the help of a passer by the deer managed to escape to safety. I would like to remind everyone when out walking your dogs please keep them under control as Livestock worrying is a criminal offence.”

#### **16.232.1 ROAD SPEED LIMIT**

- Mrs Sheila Williams – Coordinator of the Bourton Speedwatch team reported:  
“The SIDs without doubt, help reduce speed in the village. However, we have been told to remove them every six weeks as it is deemed to be more effective than if they were fully deployed. It is disheartening to see the rapid erosion of what had been achieved prior to the insistence by the Road Traffic Supervisor that the SIDs had to be re-calibrated to record speeds only in excess of 40 mph and under 55mph. Speeds greater than 55mph are deemed to be matters for the police. Speeds in excess of 70mph have been witnessed, but not recorded, on the western approaches of the village. This is not acceptable.  
Unfortunately, we do not have a zebra crossing, flashing lights or a 20mph zone near the school. Blind spots, worn-out cross hatchings and parked cars all add to the daily hazards encountered by mothers with children on their way to school.  
We invited the team to monitor traffic at the busiest times of the day so that it is better equipped to judge whether or not the SIDs ought to be re- calibrated to their former settings. Today, we were informed that the Road Traffic Supervisor and his team will appear at 8am on 4 May 2017 to fit speed tubes on the road to record more data. They have asked that the SIDs be removed prior to this procedure and for the week following the visit from the team.” PW added that the speed tubes will be used to compare vehicle speeds during periods when the SIDs are absent, to speeds when the SIDs are operational.

**16.233 HEALTH and WELLBEING**

- SF will liaise with Silton surgery regarding recent consultation updates

**16.234 THOMAS MITCHELL SALVER NOMINATIONS**

- SF requested nominations for the Thomas Mitchell Salver from the Cllrs

**16.235 CORRESPONDENCE**

21/03/2017	T Heaton	Dorset Local Access Forum - TH
23/03/2017	M Chapman	30 MPH report
24/03/2017	M Withers	Community Rights - end of grant report underspend NPG - 02322 - Agenda item
25/03/2017	S Williams	Bourton Speedwatch report - meeting
24/03/2017	Highways	highways working together webpage update - noted
26/03/2017	B Sullivan	Litter and DWP - noted and discussed at meeting
27/03/2017	DCC	Ref SID - discussed at meeting
27/03/2017	M Withers	NPG report - discussed and meeting
27/03/2017	M Holm	EA update ref Flood Risk Assessment - All Cllrs and discussed at Meeting
27/03/2017	M Chapman	DCA invoice - Added to agenda item
28/03/2017	DCC	Parish and Town Councils planning training event reminder - M Withers
28/03/2017	DWP	Chase up of DWP CU726382 further to meeting
29/03/2017	S Williams	Speeding - noted and discussed with M Salisbury
29/03/2017	M Withers	SO's - noted
31/03/2017	DAPTC	Non-Essential Highways work - Noted
29/03/2017	M Martin	Statement to CCG from Bourton Parish Council regarding Mental Health consultation - to CCG
03/04/2017	DAPTC	Bye yr for Cllr Training
03/04/2017	SWAST NHS	Defib stickers request - rec'd more stickers
03/04/2017	S Firbank	To DCC ref Cemetery records - noted
03/04/2017	B Sullivan	Facebook - noted
03/04/2017	S Williams	SIDS - noted
04/04/2017	B Sullivan	Text, Email and Phone ref EA / Mill
04/04/2017	M Holm	CC'd to email to A Cox ref Mill Pollution - All Cllrs
05/04/2017	B Sullivan	Standing Orders query
05/04/2017	DCC	Tree Council Member Bulletin - B Sullivan
06/04/2017	M Holm	CC'd to email to B Sullivan ref Mill Pollution - All Cllrs
07/04/2017	L Dibben	Ref Mental health care - M Martin
07/04/2017	H Butler	CC'd to email to DCC Highways ref SIDs and Speed limit - noted
10/04/2017	B Sullivan	Pollution of River Stour - All Cllrs
10/04/2017	DAPTC	Housing white paper - All Cllrs
11/04/2017	DCA	Train for Trustee Roles etc - M Chapman
11/04/2017	A Cox	Pollution of River Stour - All Cllrs
12/04/2017	EA	Pollution of River Stour - All Cllrs and Garage noticeboard
13/04/2017	M Holm Cllrs Williams, Heaton and	CC'd to email to A Cox ref Mill Pollution - All Cllrs
14/04/2017	Martin	Notice of motion to rescind decision made 16.185.2 - agenda item at April meeting
15/04/2017	B Sullivan	March litter picking results - noted
18/04/2017	S Firbank Countrywide	Email to DCC ref Gulley maintenance - noted
19/04/2017	Grounds	Pitching for Grounds maintenance work - replied
19/04/2017	DCC (DWP)	Invoice for litterbin emptying - Agenda

**16.236 ANY OTHER BUSINESS (AOB)**

- GM confirmed the Bourton and Silton charity will soon be re-letting its land
- MW reported that he will share the notes following his attendance at the Planning workshop he'd attended once in receipt of them.

**16.237 DATE OF THE NEXT MEETING – MONDAY 22<sup>ND</sup> MAY 2017 AT 7.00PM**

Meeting concluded at 8.05 pm.

**CHAIRMAN: S.FIRBANK**

**DATE: 28<sup>TH</sup> APRIL 2017**

**Note: The minutes will be reviewed and formally ratified by the BPC on 22<sup>nd</sup> May 2017**

**Visit the website at <http://www.bourtondorset.org>**