

**MINUTES OF THE MONTHLY MEETING OF BOURTON PARISH COUNCIL**  
**HELD IN THE VILLAGE HALL AT 7.00 P.M. ON MONDAY, 19<sup>TH</sup> DECEMBER 2016**

- PRESENT:** S Firbank (Chairman), T Heaton, M Martin, J Morgan, A Miller, P Williams, M Chapman, and H Bedford (Clerk).
- APOLOGIES:** A Cattaway (County & District Councillor), G Miller, M Withers, PCSO Vicki Levy.
- ATTENDING:** 5 members of the public.

**16.142 OPEN FORUM**

- SF kindly provided mince pies for all attendees.
- A member of the public provided a report – see Community Safety minute item.
- A member of the public noted that Factory Hill and Forge Lane were omitted during the recent road / leaf clearing. TH added that Kite's Nest Lane had also been omitted.

**ACTION:** The Clerk to contact DWP about this via the dorsetforyou website: DWP\_CU559150.

**PLEASE NOTE Any member of the public can contact DCC on the dorsetforyou website, highways section and report a problem on line, including overgrown vegetation on roads or paths, defective or obscured road signs, potholes and blocked road drains.**

**16.143 DECLARATIONS OF INTERESTS**

- SF declared a non-pecuniary interest and personal interest within the Bourton Mill agenda item as he is an adjacent landowner to the site.

**16.144 MINUTES OF THE PREVIOUS MEETINGS**

- The November minutes were agreed as an accurate record and were signed by the Chairman.

**16.145 ACTIONS ARISING FROM THE MINUTES**

- P.39 - 16.128 Cllr Martin to update the meeting regarding Rugby Cottage – see planning minute item.
- P.42 - 16.138 Clerk to setup advert on Website relating to Flood Warden role – done.
- P.43 - 16.140 Cllr Firbank to source quotes for work to The War Memorial – see finance minute item.
- P.43 - 16.140 Clerk to register bricks for removal on DCC verge for removal with DWP – done, although the bricks have now been removed from the site, hence The Clerk will request DWP stand down.

**16.146 REPORTS by the DISTRICT and/or COUNTY COUNCILLOR**

- Cllr Williams reported that the Unitary Council Activity is an ongoing consultative process which may conclude in February 2017. Cllr Williams attended a meeting in Dorchester regarding this and confirmed that version 2B is the favoured course of action. This will most likely be confirmed later in February. Cllr Williams confirmed that the cost of the process is being borne by Central Gov't.

**16.147 PLANNING MATTERS**

**16.147.1 - Applications Received** – Planning Consultation - 2/2016/1793/VARIA - Land Adjacent To Rugby Cottage West Bourton Road Bourton Dorset. - MM confirmed that the Parish Council maintains its objection to moving the property closer to the existing houses. MM read a statement from the developer that the site will be close Dec 23rd – Jan 3rd.

**16.147.2 - Bourton Mill.** - JM gave an update on the progress of the site and that the site will be close Dec 23rd – Jan 3rd. JM reported that there is speculation that land may be offered as a gift to the Parish along the river side of the site. All Cllrs agreed that should an official offer materialise, they would most likely decline. SF noted that the recent correspondence from the expert body relating to “murky water” was reassuring. PW noted that the recent correspondence pertaining to the flood risk assessment was reassuring.

**16.147.3 - Wind turbines and photovoltaic solar arrays** – PW confirmed that permission has been granted at Clapton Farm in Cucklington for Solar Arrays.

**All applications can be viewed on dorsetforyou planning portal and via the village website.**

## 16.148 FINANCE

### 16.148.1 - Accounts to be paid (Five at the time of posting the agenda)

•	H Bedford	Nov wage adjustment and expenses.	Dec Wage and expenses	£ 565.47
•	M Withers	Expenses		£ 10.00
•	D Scott	Expenses		£
15.98				
•	N Hall	Expenses		£
6.00				
•	DWP	Waste collections (x6 new bins monthly)		£
324.00				
•	P Cowell	Extras:		£ 672.00
		New Rd verge pavement redefining Church Track to W Bourton Rd		
		Weed clearing on W Bourton Rd Kerbs to both sides of A303 bridge		
•	P Cowell	War Memorial repair		£ 216.00
•	P Cowell	Installation of Defib		£ 120.00
•	SpeedWatch	SID		£ 2,650.00

**Proposed by MM, seconded by JM and agreed by all councillors present.**

### 16.148.2 - Accounts received - None

### 16.488.3 - Grants and Donations – None

## 16.149 NEIGHBOURHOOD PLANNING GROUP

- MW sent a report on Dec 15<sup>th</sup> which The Clerk read:  
*“Following the PC’s approval at the last meeting to submit a suite of documents to NDDC for their public consultation exercise under Reg. 16 of the NP regulations, the documents were duly sent. We were informed by NDDC that it would be more beneficial for our Plan if we could send as much back-up evidence for the Plan as we could and, as a result, I delivered a memory stick by hand to NDDC yesterday. The information comprised:-*
  1. *Neighbourhood Plan Submission Draft*
  2. *Neighbourhood Plan Consultation Statement*
  3. *Neighbourhood Plan Basic Conditions Statement*
  4. *Strategic Environmental Assessment*
  5. *Strategic Environmental Assessment Scoping Report*
  6. *Ecological Survey for Sandways Farm Site*
  7. *Ecological Survey for Jubilee Field Site*
  8. *Ecological Survey for Voscombe Farm Site*
  9. *NDDC Local Plan Part 1 Chapter 5 Meeting Housing Needs*
  10. *NDDC Parish Profile*
  11. *NDDC Census 2011 People, Health and Care Statistics*
  12. *NDDC Census 2011 Housing Statistics*
  13. *NDDC Census 2011 Ethnicity Statistics*
  14. *NDDC Census 2011 Education and Economy Statistics*
  15. *Village Design Statement*
  16. *NP Site Selection Report*
  17. *NP Visual Impact Assessment*
  18. *Bourton Village Plan 2008*
  19. *NP Questionnaire 1 Analysis of Results*
  20. *NP Questionnaire 2 Analysis of Results*
  21. *NP Questionnaire Appendices**All of this information has been transferred to a memory stick and has been given to the Clerk. From the point of view of the NPG, the onward progression of the Plan through public consultation, Examination and Referendum is now totally in the hands of NDDC and the Examiner. The Chairman would like to extend his thanks to the members of the NPG, past and present, for their hard work in getting the NP to this stage and also to the number of willing volunteer helpers who were always available to deliver and collect from households whatever the weather. This could not have happened without them.”*

## 16.150 NEW VILLAGE HALL

- MC reported in depth of which the key aspects are:  
A plan is needed now in order to go forward and provoke questions.  
The July brainstorm had been very fruitful and that the tagline of “*Involvement, Entertainment, Information*” has now been adopted.  
A credible Lottery application needs to show a social service to the community and specifically address “Rural Isolation”. The Elderly and School Children are both key demographics with this in mind with limited transportation links and therefore reduced access to those services more readily available to those in Urban areas.  
Need to target the different demographic groups to ascertain what is wanted from a potential NVH.  
Ideas includes fundraising from the 20,000 people who live within a 10mile radius of the village, setup afterschool homework / youth club twice weekly (self-run), pop-up market, young mums drop in facility, Broadband service for small workspace, chiropody services etc.  
In order to generate the possible funding from the Lottery of £700k, the parish would need to demonstrate a need and willingness for the NVH and show fundraising endeavours to back this up to the tune of circa £200k. However, the Lottery presently solely offers grants of this type for rebuild projects therefore Bourton would need to get an exemption.  
This is a 3yr/2stage process and is a competitive process with no guarantees. The biggest vulnerability is not having greater community involvement / input / need / usage from the community at present.
- MC had had a good meeting with Sarah Pickering at DCA. The results of the meeting will be feedback in January. This will help with consideration of which funding options may be available for the project and has been discounted from £4,500.00 to £ 2,500.00.
- PW asked what DCA will deliver. MC confirmed that DCA will make a feasibility study over a 2 week period which generates a report which would be received towards the end of March 2017. DCA may try to get an “Awards for All” grant to cover the £2,500.00 fee.
- JM noted that the Jubilee Site would be a suitable geographical option for a possible NVH when considering the proximity to the Church and School.
- SF asked if the lack of confirmed specific site afford less interest from the Community. MC confirmed that P13 of the report address that matter by comparing the 2 current proposed sites.
- MM commented that the youth element of the village does not presently have the resource of a social or homework hub and that this could be an option to get underway as soon as possible to generate more interest and impetus as well as exemplifying a community hunger for the NVH.
- MM asked how “Rurality” was defined by the readers and deliverers of the report so that all parties are confident that the NVH adheres to the relevant criteria for potential funding? MC confirmed that the definition had been per the Experian version. PW confirmed that the DCA report will confirm this eligibility.
- MC submitted a request from the PC for spending of £4,000.00.

**Proposed by MM, seconded by PW and agreed by all councillors present.**

## **16.151 TRAINING**

### **16.152 HIGHWAYS**

**16.152.1 - Brickyard Lane Salt / Grit bins** - A member of the public in Brickyard Lane has requested a Grit Bin.

ACTION: AM has kindly agreed to fashion a grit bin from a recycled container and noted that more Grit/salt is not required as there is plenty in stock.

- JM will be in touch with Mr Woodhouse in Jan 2017 regarding the road noise improvement for the A303 planking the village.

**PLEASE NOTE** Any member of the public can contact DCC on the dorsetforyou website, highways section and report a problem on line, including defective, obscured road signs, potholes, blocked road drains and issues with manhole covers.

### **16.153 TRANSPORT**

**16.153.1 – Consultation on changes to concessionary bus passes** – All Cllrs have received the correspondence.

### **16.154 FOOTPATHS**

- TH confirmed there is no news.

**PLEASE NOTE** Any member of the public can contact DCC on the dorsetforyou website, footpaths section and report a problem on line.

### **16.155 COMMUNITY SAFETY**

- A report from Mrs Sheila Williams, Co-ordinator, Bourton Community Speed Watch:  
*“Since last month’s report, I have been in contact with the company which supplied the SID. I asked them if there might be a more affordable solution – perhaps a smaller, cheaper device which would be just as effective as the SID currently deployed at the three different locations in the village.  
As we all ready have poles and brackets in place, they could supply another SID for £2650. If we wished, it could collect traffic data (i.e. time, date and speed of passing vehicles) in both directions.  
The combination of the Speed Watch team’s efforts and two SIDs working together to cut speeding in the village would prove extremely effective.  
I should like to propose that the Parish Council consider purchasing another device for the village.”*
- The Clerk read a report on behalf of PCSO V Levy:  
*“Since the last meeting there have been no crimes reported for Bourton. In the surrounding villages and counties there has been a rise in Landover Defenders being stolen, the thefts are occurring during the daytime. The offenders are also looking for their targets a day or two before they are stolen and we have received reports of sus males seen on the drives or properties that have a Defender. If you see anyone looking around your vehicle or a neighbours please call the Police. If anyone would like security advice on how to better protect their vehicle from theft, please contact me and I will be more than happy to visit you.”*

### **16.156 HEALTH and WELLBEING**

- The village Defib will be installed before Christmas at the Garage.

### **16.157 FLOOD WARDEN**

- SF confirmed that there is not yet a new Flood Warden and that the role is open to all, and not confined to residents of Bridge Street.

### **16.158 CORRESPONDENCE**

28/11/2016	DWP	Contract for additional bin emptying - signed and returned
28/11/2016	NHS	Agreement re Defib - noted and filed
28/11/2016	Mr A Cox	Email re accuracy of Oct Mins - replied by email, all Cncllrs cc'd
29/11/2016	NPG	Copy of final NP plan sent to NDDC - filed 29/11/16
29/11/2016	VHMC	TOR for the new VH project team - filed, cc'd all Cncllrs
29/11/2016	Cllr Firbank	Emails re Flooding 4 Millers Close - noted and filed Number of emails and contact re bricks outside 2 Mede Close - reported to DCC
29/11/2016	Various	/ DWP
02/12/2016	VHMC	Copy of Business Plan (Draft) for NVH - all Cllrs
05/02/2016	DCC	Consultation on Changes to Concessionary Bus Passes - Website, All Cllrs
06/12/2016	DAPTC	Request for contribution to winter mag - noted and filed
06/12/2016	BWHG	Info on Waitrose collection point - All Cllrs, filed
07/12/2016	DAPTC	Warning of scam emails - noted and filed

07/12/2016	DCC	Updated contact list of Highways Officers - noted and filed
07/12/2016	Mr A Cox	Copy of email to EA re murky water - Copy Cllrs, Filed
07/12/2016	DAPTC	Update on Local Govt Structure - Cc to all Cllrs and website
08/12/2016	DCC	Update re subsidy for broadband users - Website, noticeboard
09/12/2016	NDDC	Newsletter on Planning changes - noted and filed
09/12/2016	DCC	Update on Bourton Mill letter - - All Cllrs, Website, Noticeboard
09/12/2016	NDDC	Update on x2 Bourton Mill letter - All Cllrs, Website, Noticeboard
09/12/2016	DAPTC	CSR Consultation info - All Cllrs, Website, noticeboard
09/12/2016	DCC	Results of Local Govt Reorg Consultation - On website
12/12/2016	HMRC	Confirmation of closure of PAYE on previous Clerk - Noted and filed
12/12/2016	NDDC	No. 2/2015/1827/FUL (Rugby Cottage) - to PSG and Agenda Dec meeting

#### **16.159 ANY OTHER BUSINESS**

- SF noted that he is in touch with the Post Office and will be kept abreast of any updates regarding Rurality issues for the PO.
- SF thanked Peter Manley and his team for erecting the Parish Christmas tree. SF also thanked the Garage for their donation to cover the cost of the tree and to the Millers for supplying the tree.

Meeting concluded at 8.30 pm.

#### **16.160 DATE OF NEXT MEETING - MONDAY 23<sup>RD</sup> JANUARY 2017 AT 7PM.**

Chairman: S.Firbank

Date: 28<sup>th</sup> December 2016

**Note: The minutes will be reviewed and formally ratified by the BPC on 23<sup>rd</sup> January 2017**

**Visit the website at <http://www.bourtondorset.org>**