

RECORD OF BOURTON ANNUAL PARISH MEETING HELD VIRTUALLY VIA ZOOM AT 6.00 PM ON MONDAY 28th MAY 2020

Present: Chairman of the Parish Council, Andrew Cattaway, who chaired the meeting, 8 Parish Councillors, 6 members of the public and the Parish Clerk, Eve Wynn who took notes of the meeting.

1. Apologies

None received.

2. Record of Last Meeting

The record of the 2019 annual meeting had been published and is available on the website.

Agreed as accurate by all Cllrs present.

3. Report by the Chairman of the Parish Council for the 2019 to 2020 year.

AC gave a verbal report: "I will supply a short summary of things that have happened since May 2019:

- You may well have been delighted by the return of Sean Dandy to continue to manage the old Mill Site.
- A very successful Village Day on 21st July 2019 mounted by Sharron McVie and Trevor Knott and all of our thanks to them for this day.
- August was the beginning of what I refer to as 'the difficult period' which culminated in 7 parish councillors resigning and then the organisation of a by-election scheduled for October and at that by-election the council you see before you 7 of us were elected to join AS and IC who had remained as councillors in the inqorate period of August and September.
- During October 2019 £46,000 was paid by the Mill site developer as part of the community contract and so that responsibility has been fulfilled.
- In October I put myself forward as Chairman and was duly elected. As part of that responsibility, and as I put it in my election literature, was to "end the aggro" but I have since amended that to "easing the aggro" as I have learned since that it will not end overnight or from one month to the other because still had divisive elements of the village who found it difficult. I am not looking at the water that has passed under the bridge; I am looking down at the water running right below me and coming down stream.
- We have been backward and forward during November and December, mostly regarding the Mill site and I think it only right to highlight the extensive report produced by AS, together with BS, about the dangers of the Mill Site. We report on this under the planning item on the agenda of the regular meeting.
- January and February meetings went on but then the March meeting had to be cancelled due to the outbreak of the Corona Virus. PW then introduced us to Zoom and we then conducted the April meeting virtually, using Zoom.
- At the end of the year I wish simply to thank and congratulate the Clerk for her extremely patient and very good work and to thank all of you elected and co-opted councillors. As this point I should remind you that back in May 2019 when the routine election was held that there were nine applicants, all of which were appointed without election.

4. Parish Council Accounts for the Financial report for year ending 31st March 2020

The Parish Clerk reported the following summary: **Staff costs** £6990.54; **Total other payments** £22677.21; **VAT of £2233.08 was claimed back and has been paid by HMRC to the parish council in the 2019/20 year** with another claim to be submitted and shown in the 2020/21 accounts.

Balances Carried Forward- as of the 31st March 2020 the final balance is **£32746.86 with no outstanding cheques.**

The Clerk reported that the precept for 2020/21 was £6464.68 more than 2019/20. A total increase of 43% which is comparative to previous years: (figures have been rounded up)

2016/17	£24,053
2017/18	£19,003
2018/19	£19,040
2019/20	£14,986
2020/21	£21,451

The budget analysis sheet identifies itemised expenditure incurred during the Financial Year compared with the budgeted amounts, which councillors had received prior to the meeting. The Clerk confirmed that the internal audit has yet to be completed but that they had been submitted to Sarah Mann for the internal audit

prior to being submitted to the external auditor for finalisation. A copy of the 2019/20 Parish Council Accounts will be placed on the website once the audit has been completed and signed off.

IC asked where was the £46,000 from the Mill site developer shown in the accounts and the Chairman explained that it was held in the planning authority against the 106 agreement, waiting to be duly allocated.

5. Bourton and Silton Charity Accounts

AS explained that Fiona Toms is the treasurer for the Bourton and Silton Charity. RM said he was a trustee of the charity and gave a brief update. AC asked RM to be the liaison between the charity and the PC.

6. Open Forum

The chairman moved the open forum to item 2 of the Regular Meeting

The meeting was formally closed at 6.20pm

DRAFT